



LONDON COLNEY PARISH COUNCIL

To: Cllrs D Gordon (Chair), Lillico, MacMillan, and Pakenham

11 December 2020

You are hereby summoned to attend a **FINANCE & GENERAL PURPOSES COMMITTEE** meeting to be held on **THURSDAY 17 DECEMBER 2020**, to be held virtually at 5.30pm

Please contact the Clerk parishclerk@londoncolney-pc.gov.uk if you would like to attend this meeting.

<https://zoom.us/j/92075930275?pwd=a0VLUUcxelN6a3pwU3RtM2ZlbnZDUT09>

Meeting ID: 920 7593 0275

Passcode: 075838

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Emma Payne
Clerk

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on this Agenda.

3. MINUTES

To approve the minutes of the meeting of the Finance Committee held on 16 November 2020

4. MATTERS ARISING NOT APPEARING ON THE AGENDA

To review any items arising from the minutes of the last meeting not appearing on the agenda

5. BUDGET 2021/22

6. DATE OF NEXT MEETING

To be confirmed

LONDON COLNEY PARISH COUNCIL

MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING MONDAY 16 NOVEMBER 2020, AT 5.30PM, HELD VIRTUALLY

PRESENT: Councillors D Gordon (Chair), T Lillico, M MacMillan (arrived at 1740) and H Pakenham

IN ATTENDANCE: E Payne (Clerk)

1. APOLOGIES

All members were present.

2. DECLARATIONS OF INTERESTS

Cllr Gordon & Cllr Pakenham declared a personal interest in item 6.2 as they have a relative who is a member of staff.

3. MINUTES

The minutes of the previous meeting held on 1 October 2020 were approved as a true record of the meeting.

4. MATTERS ARISING

There were no matters arising.

5. REPORTS TO COMMITTEE

5.1 Morris Recreation Ground Pavilion User Questionnaire

Members received a questionnaire to be distributed to users of the sports pavilion at Morris Recreation Ground. Members noted that not all users used all the facilities and it was suggested that there was a time frame to receive responses. The Clerk will distribute to all users electronically which will make collating responses easier.

5.2 Margaret Hopkins Suite

This item was not discussed.

Post meeting note: The quotes of £1500 received for the redecoration of the offices was more than the £500 budget delegated to the Clerk. Ground staff have therefore been undertaking the decoration and it will be finished by the beginning of December and will then be marketed.

5.3 Millennium Clock

Members received a report on the repairs to the Millennium Clock. Members noted the bespoke nature of the mechanism and it was suggested that if a repair of the existing mechanism could not be undertaken, then a completely new mechanism should be installed. The Clerk will keep the meeting informed of developments.

1740 – Cllr MacMillan joined the meeting

5.4 Replacement Boiler Cupboard Door at Caledon Community Centre

Members received a report on the repairs to the boiler cupboard door at the Community Centre. It was **RESOLVED** to:

Appoint Contractor A to undertake the replacement of the boiler cupboard door.

5.5 Grant Application from Citizen's Advice St Albans District

Members received a grant application from Citizens Advice St Albans District for a grant of £2000. Members considered that the grant application supported the employment of a worker to undertake outreach and that as this was not happening due to Covid 19 restrictions, the application should not be approved. Funding has also been secured from Central Government and other sources to support their new way of working. Cllr Gordon recommended that a grant application could be made to her Locality Fund for support. It was **RESOLVED** to:

Awards Citizens Advice St Albans District a grant of £500 under Local Government Act 1972, S142

5.6 Projected Income & Expenditure for 2019/20

Members received a report outlining projected income and expenditure for 2019/20 and it was noted.

6. BUDGET 2021/22

6.1 Review of Charges

Members received a schedule of all charges. Members considered that there was scope to regularise some of the charges and that this task should be delegated to the Chair of the committee in consultation with the Clerk for ratification at the next Committee meeting. It was **RESOLVED** to:

Increase the allotment rent by 5%.

6.2 Review of budget for 2021/22 including proposed savings

Members received a budget for 2021/22 including proposed savings. Members overruled the decision made of the HR committee meeting held on 12 November 2020 to identify savings of £10,000 from the salary budget and the Clerk was asked to identify savings of £18.5K from the salary budget without impacting on services. This would cover the difference between income and expenditure proposed for the budget in 2021/22 which stands at £18,496. Other savings to be included were the temporary closure of the paddling pool in 2021/22 with savings on cleaning and maintenance.

7. CONFIDENTIAL ITEMS

To resolve to exclude the Press and public from the following items in accordance with the Public Bodies (Admissions to Meetings) Act 1960

7.1 LAND AT CALEDON COMMUNITY CENTRE INCLUDING NEW PATH

Members received a report which advised that a licence been issued to the relevant party, and the Clerk informed the meeting that the matter had been referred to HCC for their advice. Members were asked to consider if they wished to keep the temporary path that had been installed along the perimeter of the new car park. It was **RESOLVED** to:

Include the new path in the licence

7.2 LONDON COLNEY VILLAGE CLUB

Members received a report on this item and the contents were noted. The Clerk will keep Members informed of developments.

7.3 PARISH COUNCIL ASSETS

Members received a report on this item and asked the Clerk to obtain quotations to replace the asset and identify funding streams. This item would be considered at the meeting to be held in March 2021.

8. DATE OF NEXT MEETING

17 December at 5.30pm

The meeting closed at 1845 hours.

Signed: Date:

DRAFT

LONDON COLNEY PARISH COUNCIL

COMMITTEE: FINANCE & GENERAL PURPOSES COMMITTEE

DATE: 17 DECEMBER 2020

REPORT BY: EMMA PAYNE, CLERK

SUBJECT: BUDGET 2021-22 V2

1. SUMMARY

1.1 This report outlines a proposed budget for 2021-22; a review of the income charges; a review of reserves and how any increase in the precept would affect the attached budget and how it would change the parish council's council tax on a Band D property.

2. RECOMMENDATION

2.1 Members are asked to:

- a) Agree a 15% discount to regular hirers, hiring 6 sessions or more in a 2-month period
- b) Reduce the discount for not for profit/charity hirers from 30% to 25%
- c) Implement the phased increase for historical hirers as outlined in item 3.6.
- d) Consider the information contained within section 4 of this report and make a recommendation to Council on a precept sum.

3. REVIEW OF HIRE CHARGES

3.1 Cllr Gordon and the Clerk have reviewed the hire charges following the last committee meeting.

3.2 There were no proposed changes to the following:

- Fishing rights
- Sponsorship

3.3 It had previously been resolved to increase allotment charges with effect from April 2022 as follows:

Full plot	£37	concessions £25
Half Plot	£35	concessions £15
Quarter Plot	£15	concessions £10

3.4 Pitch hire fees were increased by 5% and rounded up or down to a whole pound

3.5 Hall hire rates for Caledon Community Centre and Morris Pavilion has been increased by 5% and rounded up/down to a whole pound. There have been no changes to the hire rates for Napsbury.

3.6 There are some historically low hire charges for regular hirers, and it would not be fair to implement an increase to market rates within 12 calendar months. Therefore,

members are asked to consider implementing larger increases over a 24-month period to regularise the hire rate as follows:

- a) Tai Kwon Do would increase by £4.45 per session in 2021-22 and a further £4.45 in 2022/23.
- b) ME Group would increase by £4.75 per session in 2021/22 and a further £4.75 in 2022/23.
- c) Royal British Legion, Women's Branch would increase by £3.69 per session in 2021/22 and a further £3.69 in 2022/23

3.7 Newsletter advertising has been increased by 5%.

4. STAFF BUDGET

4.1 The changes to the staff salary budgets agreed at the HR committee meeting on 8 December 2020 have been implemented in the latest budget which is attached to this report.

4.2 A nominal sum for a cleaning contract has been included at £8,000 subject to obtaining quotations.

4.3 The Bar Manager is retained in the budget.

4. RESERVES

4.1 At the parish council meeting held on 1 July 2020, it was resolved to move earmarked reserves for Community Projects (£4,000) and the Neighbourhood Plan (£3,000) to General Reserves and reduce General Reserves to £80K.

4.2 General Reserves currently stand at £71,366,73

4.3 Other earmarked reserves are:

EMR – Capital	£12,232.14
EMR – Vehicles	£2,671.15
EMR – Equipment	£5,000.00
EMR – Bequest	£4,831.62
EMR – HGV Legal	£5,000.00
EMR – Sensory Garden	£1,420.21
EMG – Drs Surgery	£361,633.00
EMR – Health & Safety	£4,200.00
	£403,988.12

4.4 The Napsbury Reserves stands at £10,613.96

5. COUNCIL TAX BASE

4.1 Further to the District Council's letter of 20 November 2020, which was presented to Council on 9 December, the council tax base for London Colney has been reduced by 3.33% or by 116 properties to accommodate a lower collection rate with more people in receipt of benefits, more single occupancy properties and a lower % council tax collection.

4.2 Overleaf is a table showing the precept last year and a proposed precept of zero % increase, 1% increase, 3% increase and 5% increase. The columns show how that will affect a typical Band D property with an annual increase.

4.3 The following table shows how the above % increases will affect any surplus if the attached budget is adopted:

% increase in precept	Surplus/Deficit
Zero	-£1,616
1%	£1,109
3%	£6,561
5%	£12,156

Table showing Precept Increase

	2021-22	Increase in Precept	% increase Precept	2021-22	Increase in Precept	% increase Precept	2021-22	Increase in Precept	% increase Precept	2021-22	Increase in Precept	% increase Precept
Precept Council Tax Base	£272,578	0	0.00%	£275,303	£2,725	1.00%	£280,755	8177	3.00%	£286,350	£13,772	5.00%
Band D	3362			3362			3362			3362		
	£81.08	£2.32	3.04%	£81.89	£3.13	3.97%	£83.51	£4.75	5.86%	£85.17	£6.42	7.83%

Review of hire charges 2021-22 v2

London Colney Parish Council	Review of hire charges 2021-22	2019-20	2021-22
Details	Comments		
Fishing Rights	Annual charge of £1100 negotiated in lease 2019	£1,100	£1,100
Allotments	Last reviewed Oct 2018.	Full plot - £35 (concessions £20)	£37 concessions £25
	12 month notice period by law before increase in allotment rent	Half Plot - £22 (£11 concessions)	£25 concessions £15
	Agreed November 2020	Quarter Plot - £15 (£10 concessions)	£15, concessions £10

London Colney Parish Council	Review of hire charges 2021-22		2019-20	2021-22
Details	Comments			
News letter income	Back Cover Full Page	10% discount for four editions or more	£128 VAT or £160 (4 editions £450.80 exc VAT or £576.00)	£135 plus VAT (£168.75) or 4 editions £486 exc VAT or £583.20)
	Inside Front/Back Cover Full Page	Advertisement included as part of corporate sponsorship package	£120 exc VAT or £150 (4 editions £432 exc VAT or £540.00)	£126 exc VAT or £151.20 (4 editions £453.60 exc VAT or £567)
	Inside Full Page		£116 exc VAT or £145 (4 editions £417.60 exc VAT or £522.00)	£121.80 plus VAT (4 editions £438.48 exc VAT or £548.10)
	Half Page	Rates have not been increased for 2 years.	£61.60 exc VAT or £77.00 (4 editions £221.76 exc VAT or £277.20)	£64.68 exc VAT or £80.85 (4 editions £232.85 exc VAT or £291.06)
	Quarter Page		£33.60 exc VAT or £42.00 (4 editions £120.96 exc VAT or £151.20)	£35.28 exc VAT or £44.10 (4 editions £127 exc VAT or £158.76)
	Classified Strip	majority of advertisers take 4 advertisement package	£33.60 exc VAT or £42.00 (4 editions £120.96 exc VAT or £151.20)	£35.28 exc VAT or £44.10 (4 editions £127 exc VAT or £158.76)

London Colney Parish Council			2019-20	2021-22
Details	Package	Comments		
Corporate Sponsorship	Platinum	Sponsorship of 4 Parish events: Larks in the Park, Fireworks, Picnic in the Park, Christmas Light switch on	£2000 exc VAT	£2100 exc VAT
		Company mentions during the 4 events		
		At all 4 events - Banner location with company logo on (provided by sponsor)		
		Logo included on posters and leaflets for events		
		Listed on our social media sites and website as a major sponsor		
	Gold	Full page advert in all editions of the parish magazine for the year (artwork and advert to be provided by sponsor)	£1000 exc VAT	£1050 exc VAT
		Sponsorship of 2 Parish events		
		Logo on marketing for the two events		
		Mentions during the events as a sponsor		
		Listed on our social media sites and website as a major sponsor		
	Silver	Half page advertisement in all 4 editions of the parish magazine for the year (artwork to be provided for advert)	£500 exc VAT	£525 exc VAT
		Sponsorship of 1 Parish event		
		Logo on posters for the sponsored event		
	Bronze	Listed on our social media sites and website as a sponsor	£300 exc VAT	£315 exc VAT
		1 x half page advert in chosen edition of parish magazine		
		Sponsorship of 1 event		
		Logo on marketing produced for the event		
	Standard	Listed on our social media sites and website as a sponsor	£150 exc VAT	£157.50 exc VAT
		1 x quarter page advert in the next edition of parish magazine		
		Sponsorship of 1 event		
		Logo on marketing produced for the event		

London Colney Parish Council		Review of hire charges 2021-22			
Details	Hirers	Comments	2019-20	2021-22	
Football Pitch Hire	One Off		£41.66 exc VAT	44	
	WHL Multi Booking		£624.90 exc VAT	656	
	Small Pitch	Multi use 30 weeks	£380 no VAT	400	
	Youth pitch	Mutli use 30 weeks	£500 no VAT	525	
	Training	Light evenings	£105 no VAT	110	
	Half Term Daytime		£105 no VAT	110	
	St Columbas				
	1 Pitch		£40 no VAT	42	
	2 Pitches		£80 no VAT	84	
	3 Pitches		£105 no VAT	110	
	4 Pitches		£125 no VAT	130	
	Cricket Pitch Hire	One off hire		£95.83 inc VAT	100
		Harpenden Dolphins		£84 exc VAT	88
Bamville			£84 exc VAT	88	
Shenley Colts (Junior)			£60 exc VAT	63	
St Colomba's Prep School 2 wickets (1 practice only)			£80 exc VAT	84	
Prep Field Only			£52 exc VAT	55	
Main School			£70 exc VAT	74	

London Colney Parish Council		Review of hire charges 2021-22		
Details	Charges	Comments	2019-20	2021-22
Bar	Separate price list		Separate price list	
Hall Hire & Rent	Mon - Friday day £16.00 per hour		Mon - Friday day £16.00 per hour	£17.00
	Mon - Thurs 6pm onwards £17.00 per hour		Mon - Thurs 6pm onwards £17.00 per hour	£18.00
	Friday 6pm onwards £20.00 per hour		Friday 6pm onwards £20.00 per hour	£21
	Saturday & Sunday £20.00 per hour		Saturday & Sunday £20.00 per hour	£21
	Commercial Organisations £30.00 per hour		Commercial Organisations £30.00 per hour	£31.50
	30% discount offered to charities		30% discount offered to charities	25% discount to NFP community groups
				15% discount to regular hirers booking more than 6 sessions over a 2 month period
	Bingo		Tues 1300-1600	Currently £20. Should be £48. 30% discount would be £33.60
Bingo		Thurs 1900-2200	Currently £30. Should be £51. 30% discount would be £35.70	No change
Irish Dancing		Monday 1830-2100 & Tuesday 1830-2100	Currently £35 per session. Should be 2.5 x £16 = £40	£17 per hour x 2.5 hours = £42.50 - 15 discount = £36.13
Friday Exercise		Friday 10-11.30	Currently £16 per session. Should be 1.5 hours x £16 = £24	£17 x 1.5 hours = £25.50 - 15% = £22.65
Muskaan Pakistani Women		Thus 09.30 - 10.30	£12 per session should be £16	£17 - 15 discount = £14.45
Slimming World		Tuesday 1600-2100	Currently £83	2 hours @ £17 + 3 hours @ £18 = 88 - 15% = £74.80
Chris Snow		Monday & Thurs. 16.30 - 18.30hrs	£20 per session. Should be £32	2 hours x £17 = £34 - 15% = £28.90
ME Group		Wednesdays 1100-1300 on irregular basis	£16 per session. Should be £32	£34 - 25% = £25.50
Zumba		Wednesday 1915-2015	£18 per session	£18 - 20% = £14.40
Margaret Hopkins Suite	£650pm inc VAT	There is a query about who is responsible for paying business rates which needs to be confirmed with SADC	£650pm inc VAT	
Library	3682.45 exc VAT	Rent includes cleaner, cleaning equipment, electricity, insurance and ground rent	£3,682.45 exc VAT	

Pavilion Morris Way	Monday - Friday £12 per hour		Monday - Friday £12 per hour	£13.00
	Saturday/Sunday to 6pm £15.00 per hour		Saturday/Sunday to 6pm £15.00 per hour	£16.00
	Saturday/Sunday Evening £17.00 per hour		Saturday/Sunday Evening £17.00 per hour	£18.00
		British Legion Thur 2.5 hours	Currently £17 per session. Should be 2.5 hours @ £15ph = £37.50 - 30% = £26.25	2.5 hours x £13 = £32.50 - 25% discount = £24.38
		Jazz Monday 1345-1645	Currently £27. Should be 3 hours @ £12ph x 3 = £36-30% = £25.20	3 hours x £13 = £39 - 25% £29.25
Pavilion Napsbury	Monday - Friday £20 per hour		Monday - Friday £20 per hour	£20.00
	Saturday/Sunday £25.00 per hour (minimum charge £60)		Saturday/Sunday £25.00 per hour (minimum charge £60)	£25.00
		Linzi (Mon, Tue, Thu, Fri) 0945-1115	£25 per session. Should be £20 x 1.5 = £30.	1.5 hours @ £20ph = £30 - 15% = £25.50

London Colney Parish Council			Review of hire charges 2021-22	2019-20	2021-22
Details	Charges		Comments		
Event Sales					
Lunch Club	£5 inc VAT		£2.90 main, £1.40 starter or dessert	£5 inc VAT	
Special Lunches	£6.50 inc VAT			£6.50 inc VAT	
Christmas Lunch	£7.50 inc VAT			£7.50 inc VAT	
Picnic in the Park	£10 family of 4 and £3 additional bands inc VAT		Events Committee advised price of event needs to be £15 for family of 4 and £4.50 per individual band	£10 family of 4 and £3 additional bands inc VAT	
Halloween Party	£10 family of 4 and £3 additional tickets inc VAT			£10 family of 4 and £3 additional tickets inc VAT	
Twixmas	£7.50				£7.50

London Colney Parish Council
Annual Budget - By Centre

	2019-20		2020-21		2021-22
	Budget	Actual	Budget	Actual YTD	Budget
100 Central Operations					
1076 Precept	£263,548	£263,548	£272,578	£272,578	£272,578
1090 Interest Received	£250	£423	£200	£96	£500
1091 Unknown Income	£0	£12	£0	£0	£0
1100 Parish News Letter Income	£2,500	£2,771	£2,500	£685	£2,500
1110 Allotment Income	£2,100	£1,702	£1,700	£1,873	£1,700
1120 Fishing Rights	£1,100	£1,100	£1,100	£1,100	£1,100
1130 Corporate Sponsorship	£4,000	£4,816	£6,000	£0	£4,000
1400 Napsbury Support Fund	£7,000	£0	£0	£0	£0
1401 Charity Collections	£0	£3,270	£0	£0	£0
1900 Miscellaneous Income	£250	£237	£250	£80	£250
1970 Good Neighbour Scheme Income	£0	£0	£0	£11,235	£0
1980 CJRS Furlough Scheme Income	£0	£0	£0	£5,557	£0
1990 New Doctors Surgery Income	£0	£0	£0	£377,460	£0
Total Income	£280,748	£277,879	£284,328	£670,664	£282,628
4000 Salaries	£57,000	£59,079	£63,200	£34,570	£63,543 linked
4005 National Insurance Costs	£10,000	£10,450	£14,000	£5,882	£14,101 linked
4010 Employer Pension Costs	£24,850	£29,878	£23,880	£14,823	£21,199 linked
4016 External Staffing Support	£0	£3,812	£0	£0	£0
4030 Staff Training	£1,500	£1,491	£500	£194	£500
4035 Payroll Charges	£500	£1,134	£500	£-24	£550
4045 Councillor Training/Courses	£1,000	£190	£500	£150	£500
4050 Health and Safety	£5,000	£701	£1,000	£4,800	£2,500
4055 Chairmans Allowance	£450	£167	£450	£154	£300
4060 Meeting Expenses	£250	£64	£250	£0	£125
4140 Salaries Cleaning/Caretaking	£16,000	£12,903	£16,000	£5,908	£5,115 linked
4145 Cleaning Supplies	£1,750	£1,701	£1,750	£264	£1,750
4150 Insurance	£3,900	£5,967	£6,000	£4,015	£8,000
4200 Maintenance	£0	£118	£0	£0	£4,100
4220 Playing Field Maintenance	£0	£0	£0	£0	£0
4312 Gypsy & Traveller	£0	£2,566	£0	£0	£0
4325 Trade Refuse	£3,500	£5,119	£3,850	£1,767	£3,850
4340 Plants & Flowers	£2,000	£2,116	£2,100	£1,920	£2,100
4500 Office Supplies	£1,000	£748	£750	£325	£750
4505 Postage	£250	£156	£250	£87	£250
4510 Office Machine Leasing & Costs	£1,650	£1,515	£1,650	£457	£1,650
4515 Parish Magazine - Printing	£5,000	£5,063	£5,000	£1,066	£5,000
4520 Parish Magazine - Distribution	£1,300	£1,095	£1,300	£415	£1,300
4523 Neighbourhood Plan	£0	£0	£2,500	£0	£2,500
4524 Community Projects	£2,000	£61	£0	£0	£0
4525 Advertising & Promotion	£500	£43	£500	£28	£500
4530 Telephone/Fax/Internet	£1,400	£585	£1,400	£747	£1,400
4535 Allotment Leases	£650	£680	£650	£1	£650
4540 Subscriptions	£350	£1,041	£1,700	£1,365	£1,700
4546 Charity Collection Pay Over	£0	£2,426	£0	£0	£0
4550 Computing Costs	£4,800	£5,114	£5,000	£3,689	£6,000
4555 Website Maintenance	£100	£236	£250	£684	£250
4560 Bank Charges	£75	£76	£75	£20	£75
4561 Bad Debt write off	£100	£0	£100	£0	£100
4565 Legal & Professional Fees	£500	£10,616	£1,500	£-5,968	£1,500
4575 Internal & External Audit	£2,050	£2,702	£2,500	£1,305	£2,500
4580 Professional Costs	£2,000	£0	£2,000	£15,827	£2,000
4585 Christmas Biscuits	£650	£600	£600	£234	£600
4610 Traffic Enforcement	£5,100	£2,853	£3,550	£0	£3,500
4620 War Memorial	£0	£0	£1,400	£0	£0
4900 Miscellaneous Expenditure	£75	£3,979	£75	£16	£75
4970 Good Neighbour Scheme	£0	£65	£0	£9,645	£0
4980 Covid-19	£0	£0	£0	£2,480	£0
Overhead Expenditure	£157,250	£177,107	£166,730	£109,358	£160,533
110 Civic and Democratic					
4705 Election Expenses	£6,000	£5,417	£0	£0	£6,000
Overhead Expenditure	£6,000	£5,417	£0	£0	£6,000

120	Grants						
1080	Other Grants Received	£0	£3,770	£0	£1,016	£0	
	Total Income	£0	£3,770	£0	£1,016	£0	
4800	Grants - Other	£3,500	£2,419	£2,500	£300	£2,500	
	Grants - CASTAD					£1,000	
	Overhead Expenditure	£3,500	£2,419	£2,500	£300	£3,500	
200	Morris Way Pavilion/Fields						
1200	Hire of Pavilions	£1,750	£3,769	£3,500	£16	£2,700	
1210	Hire of Sports Pitch	£4,500	£3,758	£5,000	£3,917	£5,000	
	Total Income	£6,250	£7,527	£8,500	£3,933	£7,700	
4105	Utilities - Electricity	£2,750	£3,383	£2,750	£853	£2,750	
4110	Utilities - Water	£1,500	£454	£1,500	£0	£1,500	
4155	Licences	£180	£0	£180	£0	£180	
4200	Maintenance	£0	£560	£0	£113	£500	
4220	Playing Field Maintenance	£0	£484	£0	£284	£300	
	Overhead Expenditure	£4,430	£4,881	£4,430	£1,250	£5,230	
210	Grounds and Maintenance Dept						
4000	Salaries	£67,500	£73,140	£72,800	£37,760	£73,267	linked
4001	Wages - Napsbury Support fund	£3,000	£0	£0	£0	£3,000	
4100	Utilities - Gas	£0	£926	£0	£0	£0	
4105	Utilities - Electricity	£0	£1,742	£0	£0	£1,500	
4111	Utilities - Water - Allotments	£450	£230	£450	£233	£450	
4200	Maintenance	£1,000	£633	£1,000	£374	£1,000	
4215	Bridge repairs	£0	£1,655	£0	£0	£0	
4220	Playing Field Maintenance	£400	£0	£500	£970	£500	
4230	Playground Maintenance	£2,150	£785	£2,150	£882	£2,150	
4270	Clock Maintenance	£200	£30	£200	£0	£200	
4300	Xmas Lights Maintenance/Rent	£5,000	£7,715	£9,000	£993	£9,000	
4305	Vehicle Maintenance & Costs	£1,750	£1,799	£2,000	£790	£2,000	
4310	Machine Maintenance & Costs	£1,750	£1,445	£1,750	£666	£1,750	
4315	Fuel	£2,000	£3,211	£2,500	£1,748	£2,500	
4320	Vehicle Insurance	£1,300	£1,873	£2,000	£1,043	£1,100	
4330	Signs, Boards & Seats	£1,000	£714	£1,000	£0	£1,000	
4335	Lowbell Ln River Edge & Green	£400	£0	£400	£202	£400	
4340	Plants & Flowers	£1,000	£511	£1,400	£280	£1,400	
4345	Tree Maintenance	£1,000	£3,598	£4,000	£242	£4,000	
4355	Litter Bins	£500	£155	£500	£386	£500	
4360	Allotments Repairs & Maint,	£750	£134	£750	£818	£750	
4370	Salt & Sand	£250	£0	£0	£0	£0	
4385	Equipment - Grounds & Maintean	£750	£717	£750	£139	£750	
4400	Environmental Projects	£0	£0	£2,000	£0	£0	
	Overhead Expenditure	£92,150	£101,013	£103,150	£47,512	£107,217	
220	Shenley Lane						
1210	Hire of Sports Pitch	£0	£1,467	£1,500	£750	£1,500	
	Total Income	£0	£1,467	£1,500	£750	£1,500	
4105	Utilities - Electricity	£200	£53	£200	£0	£200	
4110	Utilities - Water	£200	£899	£350	£567	£350	
4200	Maintenance	£150	£863	£150	£0	£150	
4220	Playing Field Maintenance	£500	£515	£500	£206	£500	
4230	Playground Maintenance	£0	£0	£0	£168	£200	
	Overhead Expenditure	£1,050	£2,330	£1,200	£940	£1,400	

230	London Colney Community Centre						
1260	Hall Hire & Rent- ad hoc	£7,000	£10,498	£17,000	£0	£6,000	
1265	Hall Hire & Rent -Regular Hire	£29,000	£28,083	£30,500	£1,301	£30,000	
1271	Walkers Coffee Income	£0	£181	£50	£0	£0	
1900	Miscellaneous Income	£0	£6,620	£0	£0	£0	
	Total Income	£50,827	£55,917	£60,050	£1,301	£36,000	
4000	Salaries	£21,350	£22,255	£24,144	£6,921	£6,943	linked
4015	Casual Staff	£3,000	£1,368	£3,000	£0	£0	
4100	Utilities - Gas	£2,000	£1,137	£2,000	£515	£2,000	
4105	Utilities - Electricity	£5,500	£3,955	£5,500	£1,537	£5,500	
4110	Utilities - Water	£1,500	£2,159	£2,200	£0	£2,200	
4115	Utilities - Rates	£1,300	£1,285	£1,300	£1,306	£1,350	
4145	Cleaning Supplies	£0	£0	£0	£36	£0	
4155	Licences	£1,500	£1,152	£1,500	£259	£1,500	
4185	Kitchen & Caretaking Supplies	£770	£984	£770	£94	£770	
4195	Coffee Morning	£50	£23	£50	£0	£0	
4200	Maintenance	£4,350	£4,460	£5,000	£3,428	£5,000	
4205	Fire & Security Alarms	£0	£0	£800	£814	£1,000	
4220	Playing Field Maintenance	£250	£210	£250	£0	£250	
4230	Playground Maintenance	£0	£156	£0	£64	£0	
4950	Capital Expenditure - LCCC	£5,000	£2,998	£0	£0	£0	
	Overhead Expenditure	£56,220	£52,639	£58,664	£11,665	£26,513	
240	Napsbury Park Pavilion/Fields						
1200	Hire of Pavilions	£1,850	£3,780	£3,700	£360	£3,500	
1210	Hire of Sports Pitch	£1,500	£1,353	£1,500	£1,169	£1,500	
1212	Hire of Cricket Pitch	£3,000	£2,877	£3,000	£420	£500	
1214	School Pitch Hire	£1,600	£1,515	£1,600	£0	£0	
	Total Income	£7,950	£9,525	£9,800	£1,949	£5,500	
4100	Utilities - Gas	£1,000	£2,024	£1,000	£821	£1,000	
4105	Utilities - Electricity	£850	£738	£850	£299	£850	
4110	Utilities - Water	£500	£1,150	£850	£0	£850	
4200	Maintenance	£1,000	£8,057	£3,000	£1,222	£3,000	
4220	Playing Field Maintenance	£1,250	£1,084	£1,250	£284	£1,250	
	Overhead Expenditure	£4,600	£13,053	£6,950	£2,626	£6,950	
300	Larks in the Park						
1250	Bar Takings	£1,397	£2,579	£3,000	£0	£1,500	linked
1300	Event Income - Concessions	£660	£600	£600	£0	£600	linked
1301	Event - Sponsorship	£0	£33	£0	£0	£0	
1310	Event Income - Ticket Sales	£0	£40	£0	£0	£0	
1402	Raffle & Donation Collections	£0	£368	£0	£0	£0	
	Total Income	£2,057	£3,620	£3,600	£0	£2,100	
5000	General Event Costs	£2,550	£1,550	£2,640	£0	£2,640	linked
5010	Food Costs	£312	£91	£300	£0	£300	linked
5015	Entertainment Costs	£2,000	£405	£2,250	£0	£2,500	linked
5020	Other Event Costs	£96	£223	£433	£0	£152	linked
	Overhead Expenditure	£4,958	£2,268	£5,623	£0	£5,592	

320	Fireworks						
1250	Bar Takings	£266	£299	£300	£0	£600	linked
1300	Event Income - Concessions	£295	£530	£250	£0	£250	linked
1320	Events - Fireworks Income	£500	£273	£500	£0	£500	linked
	Total Income	£1,061	£1,102	£1,050	£0	£1,350	
5000	General Event Costs	£470	£350	£540	£0	£842	linked
5010	Food Costs	£100	£0	£100	£0	£100	linked
5015	Entertainment Costs	£4,722	£4,250	£4,958	£0	£4,958	linked
5020	Other Event Costs	£431	£21	£433	£0	£747	linked
5035	Road Closures	£1,600	£1,280	£1,600	£0	£1,600	linked
	Overhead Expenditure	£7,323	£5,901	£7,631	£0	£8,247	
340	Remembrance Sunday						
5000	General Event Costs	£180	£90	£161	-£25	£176	linked
5015	Entertainment Costs	£500	£0	£500	£0	£500	linked
5020	Other Event Costs	£400	£0	£400	£0	£400	linked
5035	Road Closures	£955	£860	£955	£0	£955	linked
	Overhead Expenditure	£2,035	£950	£2,016	-£25	£2,031	
400	General Council Events						
1250	Bar Takings	£1,920	£0	£700	£0	£700	linked
1300	Event Income - Concessions	£400	£30	£0	£0	£0	
1310	Event Income - Ticket Sales	£3,700	£321	£3,300	£0	£600	linked
1401	Charity Collections	£0	£0	£500	£0	£0	
	Total Income	£6,020	£351	£4,500	£0	£1,300	
5000	General Event Costs	£3,450	£3,450	£1,420	£45	£297	linked
5010	Food Costs	£225	£213	£600	£0	£370	linked
5015	Entertainment Costs	£6,100	£600	£5,440	£0	£3,790	linked
5020	Other Event Costs	£1,908	£1,119	£710	£0	£630	linked
	Overhead Expenditure	£11,683	£5,382	£8,170	£45	£5,087	
420	Halloween Disco						
1250	Bar Takings	£134	£89	£100	£0	£100	linked
1310	Event Income - Ticket Sales	£280	£321	£300	£0	£300	linked
	Total Income	£414	£410	£400	£0	£400	
5000	General Event Costs	£40	£12	£44	£0	£94	linked
5010	Food Costs	£100	£0	£150	£0	£150	linked
5015	Entertainment Costs	£150	£100	£200	£0	£200	linked
5020	Other Event Costs	£0	£0	£50	£0	£50	linked
	Overhead Expenditure	£290	£112	£444	£0	£494	
430	Christmas Light Switch On						
1250	Bar Takings	£266	£302	£300	£0	£600	linked
1300	Event Income - Concessions	£480	£163	£480	£0	£480	linked
	Total Income	£746	£465	£780	£0	£1,080	
5000	General Event Costs	£330	£222	£688	£0	£688	linked
5015	Entertainment Costs	£0	£0	£150	£0	£150	linked
5020	Other Event Costs	£408	£224	£96	£0	£302	linked
5035	Road Closures	£1,850	£1,480	£1,850	£0	£1,850	linked
	Overhead Expenditure	£2,588	£1,925	£2,784	£0	£2,990	
440	Twixmas						
1250	Bar Takings	£140	£142	£200	£0	£140	linked
1310	Event Income - Ticket Sales	£305	£193	£400	£0	£650	linked
	Total Income	£445	£335	£600	£0	£790	
5000	General Event Costs	£150	£0	£154	£0	£94	linked
5010	Food Costs	£70	£37	£300	£0	£300	linked
5015	Entertainment Costs	£250	£250	£250	£0	£250	linked
	Overhead Expenditure	£470	£287	£704	£0	£644	

460	Picnic in the Park						
1300	Event Income - Concessions	£0	£267	£350	£0	£350	linked
1310	Event Income - Ticket Sales	£0	£821	£1,300	£0	£2,625	linked
	Total Income	£0	£1,089	£1,650	£0	£2,975	
5000	General Event Costs	£0	£0	£436	£0		
5010	Food Costs	£0	£0	£60	£0	£451	linked
5015	Entertainment Costs	£0	£0	£1,800	£0	£60	linked
5020	Other Event Costs	£0	£0	£608	£0	£2,000	linked
	Overhead Expenditure	£0	£0	£2,904	£0	£2,511	
	Total Budget Income	£356,618	£363,457	£376,758	£679,613	£343,323	
	Expenditure	£354,647	£375,684	£373,900	£173,671	£344,939	
	Net Income over Expenditure	£1,971	-£12,227	£2,858	£505,942	-£1,616	