



LONDON COLNEY PARISH COUNCIL

To: Councillors Hopcroft, Mugele, L Winstone & D Winstone

26 July 2023

You are hereby summoned to attend a meeting of the **EVENTS AND COMMUNITY COMMITTEE** meeting to be held on **THURSDAY 3 AUGUST 2023, at 7.00PM, CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY AL2 1PU**

Emma Payne
Clerk

AGENDA

1. **ELECTION OF CHAIRMAN**
To receive nominations for the position of Chairman of the Committee
2. **APOLOGIES**
To receive apologies for absence
3. **NOTIFICATION OF SUBSTITUTIONS**
To receive any notification of substitute Members to the Clerk
4. **DECLARATION OF INTEREST**
To receive Member's declarations of interest in items on the agenda.
5. **REPORTS TO COMMITTEES**
- 5.1 **Picnic in the Park**
To receive a report on current ticket sales and make a decision as to whether or not the event should go ahead, see attached report.
6. **DATE OF NEXT MEETING**
3 October 2023

Picnic in the Park Budget 2023

Expenditure	£
inflatables	£3,950.00
first aid	£180.00
radios	£140.00
Volunteer Food	£30.00
Total	£4,300.00
Income	£
Stall income	£300.00
Full price ticket sales	£3,920.00
BBQ income	TBC
total income	£4,220.00
profit/loss	£80.00

Ticket sales:

- Free tickets issued: 209
- Wristband tickets issued: 117 (583 remaining)
- Total: 326 tickets issued to date
- Revenue to date: £880

Stalls:

- Number of stalls booked: 16
- Stall breakdown: 1 x food (£50), 3 x charity (£0), 12 x standard £15
- Income from stalls: £230

Refund process:

Through our ticket agent, Ticket Tailor, we are able to issue refunds. We would need to cancel the booking and refund simultaneously. We are not eligible for a refund of the service fee (50p per ticket). Based on ticket sales to date we will lose £104.50 in ticket fees – it was passed on to the booker in the first instance, so we can refund them in full and pick up the balance effectively (£104.50)