



LONDON COLNEY PARISH COUNCIL

To: Cllrs Needham, Hopcroft, Loud and Thoree

11th September 2024

You are hereby summoned to attend a **FINANCE & GENERAL PURPOSES COMMITTEE** meeting to be held on **TUESDAY 17th SEPTEMBER 2024, at 7 PM**, to be held at, **CALEDON COMMUNITY CENTRE, CALEDON ROAD, LONDON COLNEY, HERTS, AL2 1PU**

Jane Johnstone
CEO/ RFO

AGENDA

1.	APOLOGIES	1
	To receive and approve apologies	
2.	NOTIFICATION OF SUBSTITUTIONS	1
	To receive any notification of substitution made to the Clerk	
3.	DECLARATION OF INTERESTS	1
	Members are reminded to make any declarations of disclosable pecuniary and/or personal interests that they may have in relation to items on this Agenda.	
4.	MINUTES OF PREVIOUS MEETING	2-3
	To approve the circulated minutes of the previous meeting held on 26th June 2024 .	
5.	INSURANCE	4-25
	We paid £8,732.71 to Zurich last year as part of a 3-year deal. We are due to pay £9,782.68 from 1 st October 2024. This is an increase of 12%	
6.	SIT ON MOWER APPROVAL	
	An extra Council meeting was scheduled on 29 th July to approve the loan for the new mower. The mower has now arrived, and the paperwork has been completed to release the funds into the Parish Council bank account.	
7.	QUARTER 1 ACCOUNTS 2024/25	
	• Payments	26-29
	• Management Accounts	30-32
	• Income and expenditure report by cost centre	33-40
	• Balance Sheet – Q1 2024/05	41
8.	GRANT APPLICATION FORM - Doodlebugs	
	Doodlebugs are a local afterschool and holiday art and craft club for children aged 4 to 10. They are applying for a £500 grant to cover the cost of equipment and hall hire for gifted children to have additional classes on a Saturday and a Home Educated class during the week.	42-57
9.	BUDGET 2025/26 WORKING PARTY	
	To agree budget working party meetings, for a draft budget by 20 November 2024 ready for presenting the precept demand in December 2024.	
10.	DATE OF/ NEXT MEETING	
	26 November 2024 at 7pm in the Caledon Community Centre	



LONDON COLNEY PARISH COUNCIL

MINUTES OF FINANCE & GENERAL PURPOSES COMMITTEE MEETING TUESDAY 26th JUNE 2024, 4.00PM SPORTS PAVILION, WHITE HORSE LANE, LONDON COLNEY AL2 1JW

PRESENT: Councillors Needham, Hopcroft, Thoree, Loud, Mugele, L Winstone and D Winstone

Cllr Prowse and Lillico (ex officio)

IN ATTENDANCE: Jane Johnstone, CEO

1. APOLOGIES

No apologies were received

2. NOTIFICATION OF SUBSTITUTES

No Substitutes

3. DECLARATIONS OF INTEREST

There were no declarations of interest on items on this agenda.

4. MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

The minutes of the meeting held on 11th June 2024 were received as a true record of the meeting.

5. NOTICE OF CONCLUSION OF AUDIT MARCH 2023

At the end of finance year 2022/23 there should have been a NOTICE OF CONCLUSION OF AUDIT published on the website with section 3 of the AGAR report completed by the external auditors. To finalise 2022/23 accounts, the Notice must be passed through the Finance and Full Council meetings and published on the website. As this was not completed, it is being presented to Finance and General Purpose Committee today. It was **RESOLVED** to pass to the Council for final approval.

6. 2023/24 INTERNAL AUDIT REPORT - MULBERRY

The internal audit was presented to the committee. It was noted that the only cause for concern was the Notice of Conclusion from 2022/23 was not passed through the council for approval and presented on the website for the public. It was **RESOLVED** to pass to the Council for final approval.

7. FINAL ACCOUNTS 2023/24

The final account documentation was presented to the Finance and General Purpose committee. It was **RESOLVED** to pass to the Council for final approval.



8. SIT ON MOWER PROPOSAL

To look at the proposal document producing the options of a new sit on mower for the grounds team as the 20-year-old mower is past its life. There was a 4th option as the first three presented problems. The Grounds staff were looking at a £12,000 mower the same speed and model as the existing mower but completely refurbished. This is the preferred option for the team. The finance options were discussed. It was resolved that the finance team would be presented with a 7-year payback on the full cost of option 4. This would be approved in principle via email and ratified at the next full meeting on 17th September 2024.

10. DATE OF NEXT MEETING

Tuesday 17th September 2024 at 7.00 in the Caledon Community Centre.

The meeting closed at 16.40.

Signed: Date:

To Whom It May Concern

Name of Insured: London Colney Parish Council

This is to confirm that London Colney Parish Council have in force with this Company until the policy expiry on 30th September 2025 insurance incorporating the following essential features:

Policy Number: YLL-2720874463

Renewal Date: 1st October 2025

Limits of Indemnity: Public Liability: £10,000,000 minimum*
any one event

Products Liability: £10,000,000 minimum*
for all claims in the
aggregate during and one
period of insurance

Pollution Liability: As per Products Liability
Official's Indemnity: As below

*Please refer to your Policy Schedule for your exact Limit of Indemnity

Zurich's Public Liability cover includes financial loss for your councillors. We indemnify them in respect of all sums which you may become legally liable to pay as damages and claimants costs and expenses for financial loss arising as a result of a negligent act or accidental error or omission, alleged or committed.

Whilst other insurers will offer separate officials indemnity; we feel our Public Liability cover offers a bespoke solution for the needs of Parish and Town Councils

Excess:

Public Liability/Products Liability/Pollution Liability: £100 each and every claim in respect of Third Party Property Damage

Indemnity to Principals

Covers include a standard Indemnity to Principals Clause in respect of contractual obligations.

Full Policy

The policy documents should be referred to for details of full cover.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

London Colney Parish Council
The Caledon Community Centre
Caledon Road
London Colney
ST. ALBANS
Hertfordshire
AL2 1PU

**Zurich Town, Parish and
Community Council Team**
PO Box 726
Chichester
PO19 9PS

Invoice

Invoice Date: 24th August 2024

Invoice No: 536545309

Client ref: 3703458

Policy	Policy Term	(£) Premium
YLL-2720874463	01/10/2024-30/09/2025	8,734.54
Inspection Contract (If Applicable)		0.00
Sub total		8,734.54
Inspection Contract VAT @ prevailing rate		0.00
Insurance Premium Tax (IPT) @ prevailing rate		1,048.14
TOTAL		£9,782.68

Payment is due before your cover starts, or immediately if your cover is already in place.

Please make cheques payable to **Zurich Municipal** and send to **Zurich Town, Parish and Community Council Team, PO Box 726, Chichester, PO19 9PS**

If paying by BACS, please note our new bank details and amend your records accordingly.

Acc Name: Zurich Town & Parish, Insurer Trust Account Acc Number: 23110249

Sort Code: 20 – 65 - 82 Bank: Barclays Bank PLC

Please quote your Client Reference on all BACS transactions

Invoice Queries

Phone: 0800 917 9426

Email: accounts.team@uk.zurich.com

Our VAT registration number is: 107 8316 77

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Communications may be monitored or recorded to improve our service and for security and regulatory purposes.

Mr David Ashlee
London Colney Parish Council
The Caledon Community Centre
Caledon Road
London Colney
ST. ALBANS
Hertfordshire
AL2 1PU

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720874463
Insured	London Colney Parish Council
Business	Parish / Town Council
Period of Insurance	
From	01 st October 2024
To	30 th September 2025
and any other period for which cover has been agreed.	
Renewal Premium	£ 9,782.68

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	137398793
Long term agreement active until	01 st October 2026
Preparation Date	24 th August 2024
Prepared by	Ms Caroline Hopgood
Policy Form Reference	MLAACH09

Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

Statement of Fact

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect:

- Your organisation has not had any third-party inspections with a grading of Inadequate, Requires Urgent Improvement, Weak or Unsatisfactory
- You have in place a written safeguarding policy and accompanying procedures that clearly set out the actions to take in response to child and vulnerable adult abuse
- You carry out safer recruitment and selection processes that include the seeking of appropriate criminal records checks, alongside a renewal and update process
- All Employees and **volunteers** engaged in regulated activity and/or activity that brings them into contact with children or vulnerable adults receive safeguarding awareness training including refresher training
- You have one or more designated practitioners for safeguarding to support other practitioners in the organisation to recognise and respond to concerns about Abuse
- You retain employment records, safeguarding checks, safeguarding policies and procedures and safeguarding records for at least the prevailing regulatory best practice period.

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect, and you become non-compliant with any of the above statements, you must tell us, as it may affect your ability to claim under this policy.

Important information

Taking reasonable care

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.

Lines of Cover applying

Part A – Material damage

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. Caledon Community Centre, Address, London Colney Parish Council, Caledon Road, London Colney, St. Albans, Hertfordshire, AL2 1PU	£3,339,000.00	N/A	£0.00	£0.00	£56,055.09	£0.00	£0.00	£0.00	£0.00
2. Napsbury Sports Pavilion, Address, Pegrum Drive, London Colney, AL2 1FB	£855,750.00	N/A	£0.00	£0.00	£17,821.65	£0.00	£0.00	£0.00	£0.00
3. Pavilion, Morris Recreation Ground, Address, White Horse Lane, London Colney, St. Albans, Hertfordshire, AL2 1JW	£742,350.00	N/A	£0.00	£0.00	£12,217.76	£0.00	£0.00	£0.00	£0.00
4. Workshop, Morris Recreation Ground, Address, White Horse Lane, London Colney, St.	£811,650.00	N/A	£0.00	£0.00	£52,704.75	£0.00	£0.00	£0.00	£0.00

Albans, Hertfordshire, AL2 1JW									
5. Garage, Morris Recreation Ground, Address, White Horse Lane, London Colney, St. Albans, Hertfordshire, AL2 1JW	£68,355.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
6. Garage, Morris Recreation Ground, Address, White Horse Lane, London Colney, St. Albans, Hertfordshire, AL2 1JW	£47,670.00	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
7. Pump room and toilets, Morris Recreation Ground, Address, White Horse Lane, London Colney, St. Albans, Hertfordshire, AL2 1JW	£140,997.55	N/A	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
8. Pavilion, Address, Shenley Lane, London Colney, St. Albans, Hertfordshire, AL2 1LP	£77,385.00	N/A	£0.00	£0.00	£2,847.60	£0.00	£0.00	£0.00	£0.00

For Premises: 1, 2, 3, 4, 5, 6, 7, 8

Insured Perils applicable to Material Damage : 1-13, 15 & 16

Excesses Applicable to Premises 1, 2, 3, 4, 5, 6, 7 & 8

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250

Operative Endorsements: 1, 2, 3, 5, 6, 7, 8 & 9 (please refer to the Endorsement section of the policy wording)

Part B – Business interruption

Premises Address	Additional Expenditure	Indemnity Period (Months)	Loss of Data	Indemnity Period (Months)	Loss of Gross Revenue	Indemnity Period (Months)
All Premises	£10,000	12	N/A		£28,000	12

For Premises: 1, 2, 3, 4, 5, 6, 7, 8

Insured Perils applicable to Business Interruption : 1-13, 15 & 16

Operative Endorsements:

None

Part C – All risks

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the territorial limits.

Item Description	Sum Insured	Excess
Street Furniture	£126,000.00	£250
Gates & Fences	£63,000.00	£250
Playground Equipment & Splash Park	£466,434.03	£250
2 x Containers (Cafe)	£26,493.74	£250
War Memorials	£94,500.00	£250
Ground Surfaces	£71,635.20	£250
Mowers & Machinery	£88,960.20	£250
Sports Equipment	£37,800.00	£250

The excess stated applies to each and every loss.

Operative Endorsements: 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

Part D – Money

	Limit any one loss
1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):	£250,000
2. Loss of other Money:	
(a) in transit in the custody of any member or employee or in transit by registered post (limit £250), or in a Bank Night Safe	£5,000
(b) in the private residence of any member or employee	£500
(c) in the premises	
(i) in the custody of or under the actual supervision of any member or employee	£5,000
(ii) in locked safes or strongrooms	£5,000
(iii) in locked receptacles other than safes or strongrooms	£500

Excess: £50 each and every loss

Personal Accident Assault Limits: Stated in Section 3(c) of the policy wording

Operative Endorsements:

1. In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.

Part E – Public liability

Limit of Indemnity: £12,000,000

Operative Endorsements: None

Part F – Hirers' liability

Limit of Indemnity: £2,000,000

Excess: £100 each and every claim for damage to the premises or contents caused other than by fire or explosion

Operative Endorsements

None

Part G – Employers liability

Limit of Indemnity: £10,000,000

Operative Endorsements:

None

Part H – Libel and slander

Sum Insured

£250,000

Excess: 10% each and every claim or £1,000 whichever is the lower

Operative Endorsements

None

Part I – Motor vehicles

Insured Vehicle: All as described in Persons Entitled to Drive: the Certificate of Limitation as to Use: Motor Insurance	Cover: Section 23 A. Comprehensive
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Excess : Section 24	
Amount	Description
£ 150	Accidental Damage , Fire , Theft , Windscreen , Theft total loss
£ Nil	Third party
Additional to any other excess which applies	

Repair Limit: £Nil
Section 12

Damage to Property Limit:
£5,000,000 Applicable to any Commercial Vehicle, Minibus, Agricultural Vehicle and Special Type
£50,000,000 Applicable to any Private Motor Car

Personal Effects Limit: £150
Section 13

Medical Expenses Limit: £250
Section 14

Additional Cover : Section 25

T. Continuing Hire Charges	Not Operative
U. Occasional Business Use	Not Operative
V. Loss of No Claim Discount/Excess	Not Operative
W. Hiring Charges	Not Operative
X. Termination Charges	Not Operative

Operative Endorsements:

None

Part J – Motor legal expenses and uninsured loss recovery
Limit of Indemnity: £100,000 per insured incident

Operative Endorsements:

None

Part N – Fidelity guarantee
Persons Guaranteed:
 All members and employees

Sum Guaranteed
 £1,000,000

Excess: £100 each and every loss

Operative Endorsements:

None

Part O – Personal accident

The cover		
Category:	Insured Persons:	Operative Time:
A	Employees	Engaged in Usual Occupation including Journeys and whilst commuting directly between place of residence and usual place of business
B	member	Engaged in the business including undertaking Journeys and whilst commuting directly between place of residence and usual place of business
C	volunteer	Engaged in the business including undertaking Journeys and whilst commuting directly between place of residence and usual place of business
D	key personnel as follows: 5 clerical, 3 grounds maintenance and 2 ancillary staff	24 hours per day engaged in any activity worldwide not excluded from this cover.

Excesses	
Excesses:	Not applicable

Table of benefits				
Benefit:	Category:			
	A	B	C	D
1. Death	£100,000.00	£100,000.00	£100,000.00	£100,000
2. Loss of Limb (one or more) and/or Loss of Sight (in one or both eyes)	£100,000.00	£100,000.00	£100,000.00	£100,000
3A. Total Loss of Hearing (in both ears) and/or Total Loss of Speech	£100,000.00	£100,000.00	£100,000.00	£100,000
3B. Total Loss of Hearing in one ear	25% of 3A	25% of 3A	25% of 3A	25% of 3A

4. Permanent Total Disablement	£100,000.00	£100,000.00	£100,000.00	£100,000
5. Permanent Partial Disablement	See section 2.16	See section 2.16	See section 2.16	See section 2.16
6. Paraplegia	£75,000	£75,000	£75,000	£75,000
7. Quadriplegia	£125,000	£125,000	£125,000	£125,000
8. Temporary Total Disablement	£500.00 per week	£500.00 per week	£500.00 per week	£500 per week for up to 10 weeks and £100 per week thereafter
9. Temporary Partial Disablement	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil
Benefit Period – temporary disablement	104 weeks	104 weeks	104 weeks	104 weeks
Deferment Period – temporary disablement	0 days	0 days	0 days	0 days
Operative endorsements				
Endorsement title:		Endorsement wording:		
1		Special Exclusion 2 of Section 3 is inoperative provided always that the insurer will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90		
2		<p>Key Personnel Cover Extension.</p> <p>The following activities are excluded:</p> <ul style="list-style-type: none"> a) motor cycling b) racing of any kind other than on foot c) winter sports other than skiing or snowboarding in the United Kingdom on a dry ski slope or within a snow dome, skating or curling d) aerial pursuits including but not limited to ballooning, bungee-jumping, gliding, hang-gliding, micro lighting, parachuting, paragliding or parascending e) jet skiing or white water rafting f) mountaineering or rock climbing using ropes or guides g) hiking, trekking or mountaineering above 3,000 metres h) caving using caving equipment i) diving using external breathing apparatus 		

Part P – Legal expenses

Insured Incidents:

1. Employment Disputes and Compensation Awards	Operative
2. Legal Defence	Operative
3. Statutory Licence Appeal	Operative
4. Contract Disputes	Inoperative
5. Debt Recovery	Inoperative
6. Property Protection and Bodily Injury	Operative
7. Tax Protection	Operative

Limit of Indemnity: £200,000

Operative Endorsements: None

General Notes

1. Fair presentation of the risk

You must make a fair presentation of the risk to us at inception, renewal and variation of your policy. This means that we must be told about all facts and circumstances which may be material to the risks covered by the policy and that you must not make a misrepresentation to us about any material facts. As part of your duty of fair presentation, you must ensure that the information detailed within the schedule is correct and complete. A material fact is one which would influence the acceptance or assessment of the risk. If you have any doubt about facts considered material, it is in your interests to disclose them to us.

Failure to make a fair presentation of the risk could result in the policy either being avoided, written on different terms or a higher premium being charged, depending on the circumstances surrounding the failure to present the risk fairly.

This policy is compliant with the principles of the Insurance Act 2015 law reforms. It also incorporates an 'opt out' which has the aim to promote good customer outcomes. We have opted-out of the 'proportionate reduction of claim remedy' available to insurers under the Insurance Act 2015. This means that in cases of non-disclosure or misrepresentation which are neither deliberate nor reckless, if we would have charged an additional premium had we known the relevant facts, we will charge that premium and pay any claims in full rather than reducing claims payments in proportion to the amount of premium that would have been charged.

We believe that our 'additional premium approach' should, in most situations, be more favourable to our customers when compared to the proportionate reduction of claim remedy. Our additional premium approach does not affect our right to apply the other remedies available under the Act for non-disclosure or misrepresentation.

2. Cancellation

All insurance policies run for a fixed period of time. The Insured can terminate an insurance contract verbally or in writing at any time by calling 0800 917 9531 or emailing Customers.team@uk.zurich.com. Zurich may cancel the policy by giving 30 days' notice in writing. In such an event the insured will be entitled to a return of premium in respect of the unexpired portion of the period of insurance.

If you cancel your policy before the start date, you will be entitled to a full refund of premium. If you cancel within 14 days of the start date, you will be entitled to a full refund of premium, providing no claim has been made. After 14 days, if no claim has been made, we may offer a full or partial refund, depending on the time the policy was on risk and the circumstances at the time of the cancellation request. Please note, a cancellation charge of £50 may be applied.

3. Bonus and fee structure

Employees and businesses who carry out work for ZIC UK are remunerated in various different ways for selling insurance contracts. Employees receive a basic salary and also receive a bonus based on a number of factors, including the achievement of sales and quality targets. Businesses which work for the insurer on an outsourced basis receive a fee and also additional payments based on a number of factors, including the achievement of sales and quality targets.

Claims contact information

Although we'd all like to control the future, sometimes accidents are unavoidable. That's why we've made it as easy as possible to make a claim. More information can be found [here](#). Ready to make a claim? Please use the contact details below to ensure you're connected to the right team:

Type of Claim	Claims team	Claims contact details
Buildings, contents including 'All Risks' items	Property Claims	Online: https://propertyclaims.zurich.co.uk/index.html Tel: 0800 028 0336 Email: farnboroughpropertyclaims@uk.zurich.com Address: Zurich Municipal Property Claims, PO Box 3303, Interface Business Park, Swindon, SN4 8WF
Business interruption		
Money		
Works in progress		
Public liability	Liability Claims	Online: https://liabilityclaims.zurich.co.uk/index.html Tel: 0800 783 0692 Email: fnlc@uk.zurich.com Address: Zurich Municipal Casualty Claims, Zurich House, 1 Gladiator Way, Farnborough, Hampshire, GU14 6GB
Employers liability		
Personal assault under Money		
Personal accident		
Financial and administrative liability		
Motor Claims	Motor Claims	Online: https://motorclaims.zurich.co.uk/index.html Tel: 0800 916 8872 Email: zmnewmotorclaims@uk.zurich.com Address: Zurich Municipal Motor Claims, PO Box 3322, Interface Business Park, Swindon, SN4 8XW
Legal Expenses	DAS Legal Claims	Tel: 0117 934 2116

How to make a claim:

1. You can make a claim using the online portal, by email or phone using the contact details above.
2. A claim form may be sent for you to complete, or you may be asked to send details in writing.
3. If you have any questions, please call the relevant office for guidance.
4. For out of hours help/emergency property losses - please contact 0800 028 0336

DAS Head and Registered Office:

DAS Legal Expenses Insurance Company Limited | DAS House | Quay Side | Temple Back | Bristol | BS1 6NH
Registered in England and Wales | Company Number 103274 Website: www.das.co.uk
DAS Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority
and regulated by the Financial Conduct Authority (FRN202106) and the Prudential Regulation Authority.

DAS Law Limited Head and Registered Office:

DAS Law Limited | North Quay | Temple Back | Bristol | BS1 6FL
Registered in England and Wales | Company Number 5417859 Website: www.daslaw.co.uk
DAS Law Limited is authorised and regulated by the Solicitors Regulation Authority (registered number 423113).

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PAYMENTS 010424-300624

Date Paid	Payee Name	Total	Transaction Detail
02/04/2024	British Gas Gas & Elec	854.61	CCC GAS 080224-070324
02/04/2024	SADC Rates	114.75	RATES 2024/25
02/04/2024	TV LICENCE	13.25	TV LICENCE
03/04/2024	SELCO	36.04	GLOVES/ROOF SEALANT
04/04/2024	High Elms Tree Surgery	1,920.00	REMOVAL DEAD POPLARS/BRANCHES
04/04/2024	Council HR and Governance Supp	600.00	Council HR and Governance Supp
04/04/2024	Amthall Fire & Security	232.20	NOV 23 FIRE EXTING SERVICES
05/04/2024	HCC	1,295.27	LGPS MAR 2024
05/04/2024	HMRC	2,146.43	HMRC MAR 2024
05/04/2024	HCC	3,728.29	LGPS
10/04/2024	Allstar Business Solutions Lim	302.79	MAINT FUEL
11/04/2024	Hertscom IT Ltd	28.07	PHONE S/CHGE/CALLS
11/04/2024	BENNETTS	22.92	IGNITION SWITCH
11/04/2024	SADC LICENCING	10.50	REPLACEMENT PREMICES LICENCE
12/04/2024	Mr Fizz - Oak Farm Gas	46.99	BAR - CO2
12/04/2024	HCC - Herts Fullstop	102.04	REFUND RE DIARY
12/04/2024	Serebus Holistic Therapies	560.00	MARCH 24 SEATED EXERCISE/YOGA
12/04/2024	Herts Assoc of Parish Councils	1,458.83	ANN SUB 010424-310325
12/04/2024	HERTFORDSHIRE COUNTY COUNCIL	485.90	HERTFORDSHIRE COUNTY COUNCIL
12/04/2024	Unique Oven Cleaning	100.00	OVEN CLEANING
17/04/2024	AG TREECARE LTD	3,900.00	DUDLEY WOOD 30% FELLING STEMS
17/04/2024	Allstar Business Solutions Lim	132.85	MAINT FUEL
17/04/2024	S PARBIN	100.00	HALL DEP REFUND 240324
17/04/2024	Castle Water Ltd	31.89	Castle Water Ltd
17/04/2024	Castle Water Ltd	52.40	Castle Water Ltd
18/04/2024	L A Turner	578.00	LCCC WORK CARRIED OUT
18/04/2024	J PERESTRELO	14.00	SHEN 23 O/PMT
19/04/2024	Hertscom IT Ltd	1,052.00	IT MONTHLY COSTS
22/04/2024	Dayla & James Pettit	902.96	BAR STOCK
22/04/2024	CAMPAIGN TO PROTECT	60.00	CAMPAIGN TO PROTECT
24/04/2024	Allstar Business Solutions Lim	28.51	MAINT FUEL
24/04/2024	Wickes	18.00	REPAIR TO ROOF
25/04/2024	HALFORDS	29.25	FUSE BOX ETC
26/04/2024	Southern Electric / SSE Gas	359.80	NAPS ELEC 050124-040424
26/04/2024	Southern Electric / SSE Gas	353.79	WHL PAV ELEC 200923
26/04/2024	SALARIES APR 2024	12,956.74	SALARIES APR 2024
26/04/2024	HMRC	1,695.85	HMRC APRIL 2024
26/04/2024	HCC	2,571.02	LGPS APRIL 2024
29/04/2024	Veolia ES (UK) Ltd	789.53	TRADE WASTE MAR 24
29/04/2024	British Gas & Elec	773.53	LCCC GAS 080324-070424
29/04/2024	AMAZON	56.94	RESTAURANT PADS LUNCH CLUB
30/04/2024	HTC Fastenings Limited	101.45	PAINT/BRUSH CHURCH CAR PARK
30/04/2024	Central Tool Hire Ltd	50.89	COMPACTER PLATE
30/04/2024	HTC Fastenings Limited	22.37	JUMBO BULK BAG
30/04/2024	Gas Heating & Plumbing Solutio	117.00	LCCC HEATING CALLOUT BOILER
30/04/2024	The Cleaning Academy/Bibby Fac	538.20	NAPS MARCH 2024
30/04/2024	The Cleaning Academy/Bibby Fac	576.26	CCC MARCH2024
30/04/2024	The Cleaning Academy/Bibby Fac	269.36	MAR 24 MW CLEANING
30/04/2024	J YOUNG	14.00	REFUND ALLOTMENT O/PMT
30/04/2024	S SPECTOR	100.00	HALL DEP REFUND 140424
30/04/2024	N LALLMAHOMED	100.00	HALL DEP REFUND 130424
30/04/2024	P OWEN	50.00	GLEBE 10B REFUND DEPOSIT

Date Paid	Payee Name	Total	Transaction Detail
30/04/2024	R GRISKEVICIUTE	196.00	HALL HIRE/DEP REFUND
30/04/2024	M DE CASTRO	50.00	SHEN 42 DEPOSIT REFUND
30/04/2024	Hertfordshire Catering Ltd	2,118.00	LUNCH CLUB COSTS MAR 2024
30/04/2024	RBS Rialtas Business Solutions	889.20	CBOOK/SL/PL 010424-310325
30/04/2024	RBS Rialtas Business Solutions	532.80	BOOKINGS 010424-310325
30/04/2024	RBS Rialtas Business Solutions	132.00	MTD 010424-310325
30/04/2024	Base 52 T/A 3ES Accountants	84.00	PAYROLL COSTS APR24-MAR25
30/04/2024	ERNEST DOE & SONS LTD	216.78	SWING BLADE
30/04/2024	Allstar Business Solutions Lim	60.59	MAINT FUEL
30/04/2024	Central Tool Hire Ltd	50.98	MAINT EQUIPMENT
30/04/2024	Onecom Services Ltd	43.87	MAINT LANDLINE
01/05/2024	Allstar Business Solutions Lim	98.92	MAINT FUEL
01/05/2024	SADC Rates	112.00	RATES 2024/25
01/05/2024	S Penny	24.00	Bar mugs - Argos
01/05/2024	TV LIC	13.25	TV LICENCE
01/05/2024	Sainsburys	75.89	FUEL MAINT
02/05/2024	The Cleaning Academy/Bibby Fac	295.76	MW APRIL 2024
02/05/2024	The Cleaning Academy/Bibby Fac	590.94	NAPS APRIL 2024
02/05/2024	The Cleaning Academy/Bibby Fac	632.74	CCC APRIL 2024
02/05/2024	B&Q	103.16	LIBRARY ROOF REPAIRS
03/05/2024	British Gas & Elec	268.42	NAPS GAS 070324-130424
07/05/2024	B & Q - Debit Card	109.63	Slabs etc for Mem bench
07/05/2024	The Digital College.co.uk	118.80	Personal bar licence - JJO
08/05/2024	The Cleaning Academy/Bibby Fac	62.10	NAPS 290224
08/05/2024	Glasdon UK Limited	1,095.41	MEMORIAL BENCH
08/05/2024	Norton Hydraulics Ltd	181.93	Jet wash gun and adaptor
08/05/2024	Allstar Business Solutions Lim	203.79	MAINT FUEL
08/05/2024	J JOHNSTONE	288.00	ILCA/FILCA
14/05/2024	ICO	35.00	ICO SUBSCRIPTION
15/05/2024	J Fesnic	100.00	Hall hire deposit from 28/4/24
15/05/2024	N Saunders	100.00	Deposit returned 27/4/2024
15/05/2024	K M Guthrie	100.00	Deposit returned 7/5/2024
15/05/2024	D Chaikin	100.00	Deposit returned 5/5/2024
15/05/2024	Hertscom IT Ltd	1,066.83	Monthly IT costs May 2024
15/05/2024	Serebus Holistic Therapies	560.00	SEATED EXERCISE/YOGA MAY 2024
15/05/2024	High Elms Tree Surgery	960.00	EMERGENCY TREE WORKS
15/05/2024	Allstar Business Solutions Lim	157.76	Allstar Business Solutions Lim
15/05/2024	Amthal Fire & Security	1,033.46	ANNUAL/BI ANNUAL SERVICING
15/05/2024	Allstar Business Solutions Lim	1.00	MAINT FUEL
16/05/2024	Castle Water Ltd	36.62	Allstar Business Solutions Lim
17/05/2024	Halfords	15.89	Battery terminal
17/05/2024	Castle Water Ltd	50.98	Castle Water Ltd
20/05/2024	Dayla & James Pettit	383.03	BAR STOCK
20/05/2024	Sainsbury's	19.60	Bar stock - tea coffee etc
21/05/2024	Hertscom IT Ltd	33.71	PHONE COSTS MAR 2024
22/05/2024	Allstar Business Solutions Lim	218.20	Diesel Wending 15/5/24
23/05/2024	Society of Local Clerks	416.40	ADVERTISING PARISH CLERK
23/05/2024	Alliance Automotive	3.42	SUMP PUMP
23/05/2024	Alliance Automotive	19.72	BRAKE/CLUTCH CLEANER
23/05/2024	Alliance Automotive	31.70	vehicle parts
23/05/2024	Alliance Automotive	119.16	OIL FILTER
23/05/2024	Print Shop St Albans	180.00	A5 flyers 5000 Public meeting
23/05/2024	The Cleaning Academy/Bibby Fac	295.76	MW MAY 2024
23/05/2024	The Cleaning Academy/Bibby Fac	590.94	NAPS MAY 2024

Date Paid	Payee Name	Total	Transaction Detail
23/05/2024	The Cleaning Academy/Bibby Fac	632.74	CCC MAY 2024
23/05/2024	Hertfordshire Catering Ltd	2,124.00	LUNCH CLUB COSTS APRIL 2024
23/05/2024	E H Elsom	100.00	Deposit returned
23/05/2024	ALLIANCE AUTOS	23.50	PARTS
28/05/2024	ERNEST DOE & SONS LTD	271.33	IGNITION SWITCH/COVER
28/05/2024	TIMPSON	14.15	KEYS FOR CLEANERS AT SPLASH
28/05/2024	SALARIES MAY 2024	15,368.56	SALARIES MAY 2024
28/05/2024	JAPENESE 4X4	62.40	VEHICLE PARTS
30/05/2024	Splash Pad Enterprises Ltd	1,697.96	splash pad pre opening work
30/05/2024	B & M	128.00	War memorial paint
30/05/2024	Rochfords	252.00	War memorial flowers
30/05/2024	Minymize	375.00	DESIGN ETC LC NEWS
30/05/2024	St Albans District Council	348.00	Annual Inspection of play area
30/05/2024	HCC	2,340.58	LGPS MAY 2024
30/05/2024	HMRC	3,316.67	TAX/NI
30/05/2024	Veolia ES (UK) Ltd	1,003.92	TRADE WASTE 0104-300424
31/05/2024	Base 52 T/A 3ES Accountants	84.00	SALARY COSTS
31/05/2024	Onecom Services Ltd	43.87	MAINT LANDLINE
31/05/2024	British Gas Gas & Elec	681.99	Gas CCC 8/4 to 7/5/2024
31/05/2024	AMAZON	13.98	LANYARDS/CARD HOLDERS
03/06/2024	BENNETTS	13.43	DRIVE BELT - CRICKET MOWER
03/06/2024	UNIT EXCHANGE	156.00	RECON STARTER MOTOR
03/06/2024	SADC Rates	112.00	RATES 2024/25
03/06/2024	TV LICENCE	13.25	TV LICENCE
03/06/2024	PB CHARGES	13.90	May-24
04/06/2024	PB	13.49	PB CHARGES
05/06/2024	British Gas & Elec	378.02	Pavillion gas 14/4 to 14/5/24
05/06/2024	Allstar Business Solutions Lim	115.78	Diesel week ending 29/5/24
06/06/2024	Sainsburys	2.40	SCOURERS FOR KITCHEN
06/06/2024	Hertscom IT Ltd	37.13	April calls from CCC
07/06/2024	ALDI	14.97	O RING SEAL KIT/BLADES
07/06/2024	CHOUDHURY	100.00	HALL DEP REF 010624
07/06/2024	Hire Santa Ltd	300.00	HIRE OF SANTA 011224 50%
07/06/2024	Windowflowers Limited	1,416.73	TIERED PLANTERS SUMMER 2024
07/06/2024	HCC - Herts Fullstop	438.31	VARIOUS
07/06/2024	HMRC	200.00	VAT LATE PMT FEE
07/06/2024	coop	4.75	ICE FOR BAR
11/06/2024	MOTION EXPRESS	270.00	MAINT TO SUPPLY DETAILS
12/06/2024	Society of Local Clerks	377.00	J JOHNSTOME MEMB WEF 210524
12/06/2024	Council HR and Governance Supp	1,200.00	Council HR and Governance Supp
12/06/2024	Allstar Business Solutions Lim	32.83	MAINT FUEL
14/06/2024	PENNY	19.38	BAR BISCUITS
14/06/2024	EBAY	18.37	MAINT TO SUPPLY DETAILS
17/06/2024	JAPANESE 4X4 PARTS	210.00	COIL SPRING ETC
17/06/2024	Hertscom IT Ltd	1,066.83	MONTHLY IT COSTS
17/06/2024	Castle Water Ltd	34.53	Castle Water Ltd
18/06/2024	Castle Water Ltd	54.47	Castle Water Ltd
19/06/2024	Allstar Business Solutions Lim	193.77	MAINT FUEL
20/06/2024	E NICOL	28.28	COSTCO CANS OF DRINK - BAR
20/06/2024	E NICOL	37.00	SADC BAR LICENCE
20/06/2024	RBS Rialtas Business Solutions	269.66	Annual Support 2024/25
20/06/2024	Serebus Holistic Therapies	420.00	SEATED EXERCISE/YOGA MAY 2024
21/06/2024	SAINSBURYS PATROL	59.59	L CASLING USE OF OWN CAR
21/06/2024	Southern Electric / SSE Gas	2,427.00	Southern Electric / SSE Gas

Date Paid	Payee Name	Total	Transaction Detail
25/06/2024	NORTON HYDRAULICS	37.87	424 PIPE
25/06/2024	REEDS MOTORCYCLES	12.00	LAWN MOWER SPARK PLUGS
25/06/2024	TOOLSTATION	20.41	BUNGEE CORD/LOCKING HASP
25/06/2024	Allstar Business Solutions Lim	179.90	MAINT FUEL
25/06/2024	ERNEST DOE & SONS LTD	70.01	Mower belt for C24
26/06/2024	Konica Minolta	151.29	B&W, colour copies 3/2 to 2/5
27/06/2024	NORTON HYDRAULICS	75.73	HYDRAULIC OIL
27/06/2024	NORTON HYDRAULICS	23.39	WATER PIPE/HOSE CLIPS
28/06/2024	BOOKER	427.55	BAR STOCK
28/06/2024	J JOHNSTONE	31.40	REFRESHMENTS STRATEGY MEET
28/06/2024	S PARBIN	200.00	DEPOSIT/KITCHEN REFUND 160624
28/06/2024	FRANKHAM CONSULTANCY GROUP LTD	1,542.00	STRUCTURAL REPORT 200324
28/06/2024	Base 52 T/A 3ES Accountants	84.00	SALARY COSTS
28/06/2024	Onecom Services Ltd	43.87	W/SHOP LANDLINE
28/06/2024	British Gas & Elec	224.25	LCCC GAS 0805-070624
28/06/2024	Veolia ES (UK) Ltd	1,046.23	Waste disposal CCC May 24
28/06/2024	HERTFORDSHIRE COUNTY COUNCIL	50.00	APR 24 LGPS LATE SUB CHGE
28/06/2024	HCC	2,596.92	HCC LGPS JUN 24
28/06/2024	HMRC	3,636.66	HMRC PAYE/NI JUN 24
28/06/2024	SALARIES JUN 24	15,613.82	SALARIES JUN 24
30/06/2024	SERVICE FEE	18.90	SERVICE FEE

122,751.33

MANAGEMENT ACCOUNTS 2024/25 - Q1

Cost Centre	2023/24		2024/25			% Inc/Spent to date	Comments
	Last years Actual	Budget	Q1	YTD Actual	Variance		
100							
Central Operations							
Total Income	330,125	434,178	210,811	210,811	223,367	48.6%	50% of the precept has come in
Total Expenditure	199,432	236,668	71,226	71,226	165,442	30.1%	This includes £15k moved to EMR for building and staff contingency
Net Central Operations	130,693	197,510	139,585	139,585	57,925	70.7%	
110							
Civic Democratic							
Total Income	0	0	0	0	0		
Total Expenditure	4,402	3,000	3,000	3,000	0	100.0%	EMR for future elections is moved
Net Civic Democratic	-4,402	-3,000	-3,000	-3,000	0	100.0%	
120							
Grants							
Total Income	6,531		0	0	0		
Total Expenditure	-1,165	4,100	0	0	4,100	0.0%	
Net Grants	7,696	-4,100	0	0	-4,100	0.0%	
200							
Morris Way Pavillion/Fields							
Total Income	6,080	11,500	796	796	10,704	6.9%	Football season has just started so no income for Q1
Total Expenditure	9,727	11,480	2,018	2,018	9,462	17.6%	
Net Morris Way Pav/Fields	-3,647	20	-1,222	-1,222	1,242	-6110.0%	
210							
Grounds and Maintenance							
Total Income	4,095	7,113	2,423	2,423	4,690	34.1%	
Total Expenditure	151,188	186,691	38,872	38,872	147,819	20.8%	
Net Grounds and Maint	-147,093	-179,578	-36,449	-36,449	-143,129	20.3%	Expenditure budget includes staffing (income for this is in Central Operations)
220							
Shenley Lane							
Total Income	500	1,500	0	0	1,500	0.0%	Need to investigate where letting income is being paid to
Total Expenditure	4,451	1,330	0	0	1,330	0.0%	
Net Shenly Lane	-3,951	170	0	0	170	0.0%	
230							
Caledon Community Centre							
Total Income	45,893	63,600	15,717	15,717	47,883	24.7%	Income on target of 25%
Total Expenditure	40,508	48,019	7,281	7,281	40,738	15.2%	Below target on expenditure creating an early saving
Net Cal Com Centre	5,385	15,581	8,436	8,436	7,145	54.1%	
240							
Mapsbury Park Pavillion/Fields							
Total Income	18,371	8,400	1,441	1,441	6,959	17.2%	Need to investigate where letting income is being paid to
Total Expenditure	21,034	9,700	1,090	1,090	8,610	11.2%	Below target on expenditure creating an early saving
Net Nap Park Pav/Fields	-2,663	-1,300	351	351	-1,651	-27.0%	
250							
Walsingham Way							
Total Income	0	0	0	0	0		No financial activity this year
Total Expenditure	20	0	0	0	0		
Net Walsingham Way	-20	0	0	0	0		

MANAGEMENT ACCOUNTS 2024/25 - Q1

Cost Centre	2023/24		2024/25			% Inc/Spent to date	Comments
	Last years Actual	Budget	Q1	YTD Actual	Variance		
Summer Events	300						
Total Income	0	2,600	0	0	0	0.0%	No financial activity this year
Total Expenditure	0	6,441	0	0	6,441	0.0%	
Net Summer Event	0	-3,841	0	0	-3,841	0.0%	
Fireworks	320						
Total Income	10,712	5,400	0	0	5,400	0.0%	Q2 and Q3 financial activity only
Total Expenditure	5,754	9,198	0	0	9,198	0.0%	
Net Fireworks	4,958	-3,798	0	0	-3,798	0.0%	
Remembrance Sunday	340						
Total Income	53	0	0	0	0	#DIV/0!	Q2 and Q3 financial activity only
Total Expenditure	996	1,684	0	0	1,684	0.0%	
Net Remembrance Sunday	-943	-1,684	0	0	-1,684	0.0%	
Lunch Club	370						
Total Income	12,355	11,000	3,636	3,636	7,364	33.1%	More income than predicted in original budget
Total Expenditure	21,897	20,000	5,305	5,305	14,695	26.5%	On target for expenditure
Net Lunch Club	-9,542	-9,000	-1,669	-1,669	-7,331	18.5%	
General Council Events	400						
Total Income	430	5,100	0	0	5,100	0.0%	
Total Expenditure	7,653	9,656	1,540	1,540	8,116	15.9%	
Net General Council Events	-7,223	-4,556	-1,540	-1,540	-3,016	33.8%	
Halloween Event	420						
Total Income	407	500	0	0	500	0.0%	Q2 and Q3 financial activity only
Total Expenditure	283	694	0	0	694	0.0%	
Net Halloween Event	124	-194	0	0	-194	0.0%	
Christmas Light Switch On	430						
Total Income	685	480	0	0	480	0.0%	Q2 and Q3 financial activity only
Total Expenditure	4,163	2,920	250	250	2,670	8.6%	
Net Christmas Lights	-3,478	-2,440	-250	-250	-2,190	10.2%	
Picnic in the Park	460						
Total Income	1	3,278	0	0	3,278	0.0%	No financial activity this year
Total Expenditure	172	3,068	0	0	3,068	0.0%	
Net Picnic in the Park	-171	210	0	0	210	0.0%	
Total Income	436,238	554,649	234,824	234,824	319,825	42.3%	50% of the precept has come in
Total Expenditure	470,515	554,649	130,582	130,582	424,067	23.5%	Below target on expenditure creating an early saving
Net Income less Expenditure	-34,277	0	104,242	104,242	104,242		

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Central Operations								
1076 Precept	315,000	208,864	417,728	208,864			50.0%	
1085 S106 Income	(10,000)	0	0	0			0.0%	
1090 Interest Received	11,370	1,243	10,000	8,757			12.4%	
1100 LC News Incom	2,843	0	2,000	2,000			0.0%	
1120 Fishing Rights	1,200	0	1,200	1,200			0.0%	
1130 Corporate Sponsorship	1,800	600	3,000	2,400			20.0%	
1210 Hire of Sports Pitch	5,673	0	0	0			0.0%	
1900 Miscellaneous Income	2,239	103	250	147			41.4%	
Central Operations :- Income	330,125	210,811	434,178	223,367			48.6%	0
4402 Enviroment & Neighbourhood Pro	0	0	5,000	5,000		5,000	0.0%	
Central Operations :- Direct Expenditure	0	0	5,000	5,000	0	5,000	0.0%	0
4000 Salaries	65,090	20,720	134,391	113,671		113,671	15.4%	
4005 DNU National Insurance Costs	13,887	5,490	0	(5,490)		(5,490)	0.0%	
4010 Employer Pension Costs	28,461	4,540	0	(4,540)		(4,540)	0.0%	
4016 External Staffing Support	14,461	1,000	0	(1,000)		(1,000)	0.0%	
4025 Overtime	0	0	3,542	3,542		3,542	0.0%	
4030 Staff Training	1,846	509	1,500	992		992	33.9%	
4035 Payroll Charges	0	840	600	(240)		(240)	140.0%	
4040 Recruitment	3,227	0	0	0		0	0.0%	
4045 Councillor Training/Courses	104	0	500	500		500	0.0%	
4050 Health and Safety	1,021	38	3,500	3,462		3,462	1.1%	
4055 Chairmans Allowance	25	0	300	300		300	0.0%	
4060 Meeting Expenses	207	211	125	(86)		(86)	169.1%	
4065 Contribution to Staff Continge	0	0	5,000	5,000		5,000	0.0%	(5,000)
4070 Contribution to Replacement/Ma	0	0	10,000	10,000		10,000	0.0%	(10,000)
4105 Utilities - Electricity	(20)	0	0	0		0	0.0%	
4140 Salaries Cleaning/Caretaking	18,807	5,285	20,500	15,215		15,215	25.8%	
4145 Cleaning Supplies	2,295	679	1,500	821		821	45.2%	
4150 Insurance	4,097	4,635	7,400	2,765		2,765	62.6%	
4155 Licences	0	11	0	(11)		(11)	0.0%	
4200 Maintenance	4	0	0	0		0	0.0%	
4325 Trade Refuse	8,794	2,497	7,500	5,003		5,003	33.3%	
4365 Equipment Hire	320	0	0	0		0	0.0%	
4500 Office Supplies	609	84	800	716		716	10.5%	
4505 Postage	69	7	200	194		194	3.3%	
4510 Office Machine Leasing & Costs	860	250	1,700	1,450		1,450	14.7%	
4515 LC News - Printing	3,169	843	6,500	5,657		5,657	13.0%	
4520 LC News - Distribution	6,612	1,850	1,500	(350)		(350)	123.3%	
4525 Advertising & Promotion	140	0	500	500		500	0.0%	

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4530 Telephone/Fax/Internet	701	129	1,400	1,271		1,271	9.2%	
4535 Allotment Leases	680	1	0	(1)		(1)	0.0%	
4540 Subscriptions	1,768	1,931	1,900	(31)		(31)	101.6%	
4550 Computing Costs	10,773	4,174	10,000	5,826		5,826	41.7%	
4555 Website Maintenance	314	0	250	250		250	0.0%	
4560 Bank Charges	274	419	85	(334)		(334)	492.8%	
4561 Bad Debt write off	0	0	100	100		100	0.0%	
4565 Legal & Professional Fees	1,833	0	3,000	3,000		3,000	0.0%	
4575 Internal & External Audit	4,708	(1,203)	2,500	3,703		3,703	(48.1%)	
4580 Professional Costs	3,164	1,285	4,000	2,715		2,715	32.1%	
4585 Christmas Biscuits	650	0	600	600		600	0.0%	
4620 War Memorial	0	0	200	200		200	0.0%	
4900 Miscellaneous Expenditure	482	0	75	75		75	0.0%	
Central Operations :- Indirect Expenditure	199,432	56,226	231,668	175,442	0	175,442	24.3%	(15,000)
Net Income over Expenditure	130,693	154,585	197,510	42,925				
6000 plus Transfer from EMR	0	(15,000)						
Movement to/(from) Gen Reserve	130,693	139,585						
110 Civic and Democratic								
4705 Election Expenses	10,402	0	3,000	3,000		3,000	0.0%	(3,000)
Civic and Democratic :- Indirect Expenditure	10,402	0	3,000	3,000	0	3,000	0.0%	(3,000)
Net Expenditure	(10,402)	0	(3,000)	(3,000)				
6000 plus Transfer from EMR	6,000	(3,000)						
Movement to/(from) Gen Reserve	(4,402)	(3,000)						
120 Grants								
1080 Other Grants Received	6,531	0	0	0			0.0%	
Grants :- Income	6,531	0	0	0				0
4200 Maintenance	223	0	0	0		0	0.0%	
4800 Grants - Other	100	0	4,100	4,100		4,100	0.0%	
4810 Grants to Local Orgs/Projects	(1,488)	0	0	0		0	0.0%	
Grants :- Indirect Expenditure	(1,165)	0	4,100	4,100	0	4,100		0
Net Income over Expenditure	7,696	0	(4,100)	(4,100)				

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Morris Way Pavilion/Fields								
1200 Hire of Pavilions	2,816	796	3,000	2,204			26.5%	
1210 Hire of Sports Pitch	1,646	0	7,500	7,500			0.0%	
1220 Container Cafe MW	1,618	0	1,000	1,000			0.0%	
Morris Way Pavilion/Fields :- Income	6,080	796	11,500	10,704			6.9%	0
4100 Utilities - Gas	0	315	0	(315)		(315)	0.0%	
4105 Utilities - Electricity	3,958	918	5,000	4,082		4,082	18.4%	
4110 Utilities - Water	191	0	1,500	1,500		1,500	0.0%	
4140 Salaries Cleaning/Caretaking	0	246	0	(246)		(246)	0.0%	
4155 Licences	180	0	180	180		180	0.0%	
4200 Maintenance	1,306	538	500	(38)		(38)	107.6%	
4220 Playing Field Maintenance	686	0	300	300		300	0.0%	
4275 Splash Pad	3,706	0	4,000	4,000		4,000	0.0%	
Morris Way Pavilion/Fields :- Indirect Expenditure	10,027	2,018	11,480	9,462	0	9,462	17.6%	0
Net Income over Expenditure	(3,947)	(1,221)	20	1,241				
6000 plus Transfer from EMR	300	0						
Movement to/(from) Gen Reserve	(3,647)	(1,221)						
210 Grounds and Maintenance Dept								
1110 Allotment Income	2,195	2,423	4,000	1,577			60.6%	
1400 Napsbury Support Fund	0	0	3,113	3,113			0.0%	
1995 Memorial Benches Income	1,900	0	0	0			0.0%	
Grounds and Maintenance Dept :- Income	4,095	2,423	7,113	4,690			34.1%	0
4000 Salaries	103,470	25,669	132,741	107,072		107,072	19.3%	
4105 Utilities - Electricity	0	0	1,000	1,000		1,000	0.0%	
4200 Maintenance	2,677	950	1,000	50		50	95.0%	
4220 Playing Field Maintenance	510	0	500	500		500	0.0%	
4230 Playground Maintenance	542	348	2,350	2,002		2,002	14.8%	
4270 Clock Maintenance	0	0	200	200		200	0.0%	
4300 Xmas Lights Maintenance/Rent	10,654	0	13,500	13,500		13,500	0.0%	
4305 Vehicle Maintenance & Costs	2,842	703	3,000	2,297		2,297	23.4%	
4310 Machine Maintenance & Costs	2,579	1,302	1,750	448		448	74.4%	
4311 Vehicle Purchases	6,500	0	5,000	5,000		5,000	0.0%	(5,000)
4315 Fuel Maint	5,677	1,577	6,000	4,423		4,423	26.3%	
4320 Vehicle Insurance	531	0	1,600	1,600		1,600	0.0%	
4330 Signs, Boards & Seats	405	0	1,000	1,000		1,000	0.0%	
4331 Memorial Benches	1,944	1,004	0	(1,004)		(1,004)	0.0%	
4335 Lowbell Ln River Edge & Green	0	0	400	400		400	0.0%	

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4340 Plants & Flowers	3,169	1,519	3,500	1,981		1,981	43.4%	
4345 Tree Maintenance	8,650	800	7,000	6,200		6,200	11.4%	
4355 Litter Bins	26	0	500	500		500	0.0%	
4360 Allotments Repairs & Maint,	0	0	1,250	1,250		1,250	0.0%	
4385 Equipment - Grounds & Maintena	488	0	3,250	3,250		3,250	0.0%	
4535 Allotment Leases	1	0	650	650		650	0.0%	
4580 Professional Costs	0	0	500	500		500	0.0%	
4595 Tree Planting	524	0	0	0		0	0.0%	
Grounds and Maintenance Dept :- Indirect Expenditure	151,188	33,872	186,691	152,819	0	152,819	18.1%	(5,000)
Net Income over Expenditure	(147,093)	(31,449)	(179,578)	(148,129)				
6000 plus Transfer from EMR	0	(5,000)						
Movement to/(from) Gen Reserve	(147,093)	(36,449)						
220 Shenley Lane								
1210 Hire of Sports Pitch	0	0	1,500	1,500			0.0%	
1214 School Pitch Hire	500	0	0	0			0.0%	
Shenley Lane :- Income	500	0	1,500	1,500			0.0%	0
4105 Utilities - Electricity	3,576	0	330	330		330	0.0%	
4110 Utilities - Water	211	0	350	350		350	0.0%	
4200 Maintenance	135	0	150	150		150	0.0%	
4220 Playing Field Maintenance	528	0	500	500		500	0.0%	
Shenley Lane :- Indirect Expenditure	4,451	0	1,330	1,330	0	1,330	0.0%	0
Net Income over Expenditure	(3,951)	0	170	170				
230 Caledon Community Centre								
1250 Bar Takings	14,311	5,187	23,600	18,413			22.0%	
1255 Rent Received wef April 2024	0	2,340	0	(2,340)			0.0%	
1260 Hall Hire & Rent - Ad Hoc Hire	12,728	4,589	20,000	15,412			22.9%	
1265 Hall Hire & Rent - Regular Hir	19,036	3,602	20,000	16,398			18.0%	
1900 Miscellaneous Income	(182)	0	0	0			0.0%	
Caledon Community Centre :- Income	45,893	15,717	63,600	47,883			24.7%	0
4205 DO NOT USE	0	0	4,000	4,000		4,000	0.0%	
Caledon Community Centre :- Direct Expenditure	0	0	4,000	4,000	0	4,000	0.0%	0
4000 Salaries	309	0	0	0		0	0.0%	
4015 Casual Staff	3,922	781	7,169	6,388		6,388	10.9%	
4100 Utilities - Gas	5,211	1,427	2,800	1,373		1,373	50.9%	

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4105 Utilities - Electricity	9,128	0	8,900	8,900		8,900	0.0%	
4110 Utilities - Water	0	0	2,200	2,200		2,200	0.0%	
4115 Utilities - Rates	1,152	1,123	1,350	227		227	83.2%	
4140 Salaries Cleaning/Caretaking	0	527	0	(527)		(527)	0.0%	
4155 Licences	1,864	40	1,500	1,460		1,460	2.6%	
4170 Bar Supplies	10,225	1,421	13,450	12,029		12,029	10.6%	
4175 Bar Facilities	49	0	450	450		450	0.0%	
4180 Bar Repairs & Servicing	31	0	350	350		350	0.0%	
4185 Kitchen & Caretaking Supplies	548	68	850	782		782	8.0%	
4200 Maintenance	4,431	1,033	5,000	3,967		3,967	20.7%	
4206 Fire & Security Alarms	2,754	861	0	(861)		(861)	0.0%	
4220 Playing Field Maintenance	88	0	0	0		0	0.0%	
4900 Miscellaneous Expenditure	556	0	0	0		0	0.0%	
5000 General Event Costs	144	0	0	0		0	0.0%	
5020 DNU Other Event Costs	96	0	0	0		0	0.0%	
Caledon Community Centre :- Indirect Expenditure	40,508	7,281	44,019	36,738	0	36,738	16.5%	0
Net Income over Expenditure	5,385	8,436	15,581	7,145				
240 Napsbury Park Pavilion/Fields								
1200 Hire of Pavilions	4,237	1,301	2,700	1,399			48.2%	
1210 Hire of Sports Pitch	0	0	1,500	1,500			0.0%	
1212 Hire of Cricket Pitch	1,408	140	2,200	2,060			6.4%	
1214 School Pitch Hire	2,113	0	2,000	2,000			0.0%	
1400 Napsbury Support Fund	10,614	0	0	0			0.0%	
Napsbury Park Pavilion/Fields :- Income	18,371	1,441	8,400	6,959			17.2%	0
4100 Utilities - Gas	2,963	431	1,400	969		969	30.8%	
4105 Utilities - Electricity	1,103	0	1,200	1,200		1,200	0.0%	
4110 Utilities - Water	0	0	850	850		850	0.0%	
4140 Salaries Cleaning/Caretaking	0	492	0	(492)		(492)	0.0%	
4200 Maintenance	5,310	88	5,000	4,912		4,912	1.8%	
4220 Playing Field Maintenance	1,045	77	1,250	1,173		1,173	6.2%	
Napsbury Park Pavilion/Fields :- Indirect Expenditure	10,420	1,090	9,700	8,611	0	8,611	11.2%	0
Net Income over Expenditure	7,951	351	(1,300)	(1,651)				
6001 less Transfer to EMR	10,614	0						
Movement to/(from) Gen Reserve	(2,663)	351						

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>250 Walsingham Way</u>								
4595 Tree Planting	20	0	0	0		0	0.0%	
Walsingham Way :- Indirect Expenditure	<u>20</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
Net Expenditure	(20)	0	0	0				
<u>300 Summer Event</u>								
1250 Bar Takings	0	0	2,000	2,000			0.0%	
1300 Event Income - Concessions	0	0	600	600			0.0%	
Summer Event :- Income	<u>0</u>	<u>0</u>	<u>2,600</u>	<u>2,600</u>				<u>0</u>
5000 General Event Costs	0	0	4,141	4,141		4,141	0.0%	
5010 Food Costs	0	0	300	300		300	0.0%	
5015 Entertainment Costs	0	0	2,000	2,000		2,000	0.0%	
Summer Event :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>6,441</u>	<u>6,441</u>	<u>0</u>	<u>6,441</u>		<u>0</u>
Net Income over Expenditure	0	0	(3,841)	(3,841)				
<u>320 Fireworks</u>								
1300 Event Income - Concessions	519	0	400	400			0.0%	
1310 Event Income - Ticket Sales	190	0	0	0			0.0%	
1320 Events - Fireworks Income	10,003	0	5,000	5,000			0.0%	
Fireworks :- Income	<u>10,712</u>	<u>0</u>	<u>5,400</u>	<u>5,400</u>				<u>0</u>
4155 Licences	0	0	21	21		21	0.0%	
5000 General Event Costs	(376)	0	2,027	2,027		2,027	0.0%	
5010 Food Costs	0	0	50	50		50	0.0%	
5015 Entertainment Costs	4,875	0	6,200	6,200		6,200	0.0%	
5020 DNU Other Event Costs	395	0	0	0		0	0.0%	
5035 Road Closures	860	0	900	900		900	0.0%	
Fireworks :- Indirect Expenditure	<u>5,754</u>	<u>0</u>	<u>9,198</u>	<u>9,198</u>	<u>0</u>	<u>9,198</u>		<u>0</u>
Net Income over Expenditure	4,958	0	(3,798)	(3,798)				
<u>340 Remembrance Sunday</u>								
1900 Miscellaneous Income	53	0	0	0			0.0%	
Remembrance Sunday :- Income	<u>53</u>	<u>0</u>	<u>0</u>	<u>0</u>				<u>0</u>
4900 Miscellaneous Expenditure	8	0	0	0		0	0.0%	
5000 General Event Costs	228	0	684	684		684	0.0%	
5015 Entertainment Costs	0	0	500	500		500	0.0%	
5020 DNU Other Event Costs	(100)	0	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 11/09/2024

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Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
5035 Road Closures	860	0	500	500		500	0.0%	
Remembrance Sunday :- Indirect Expenditure	996	0	1,684	1,684	0	1,684		0
Net Income over Expenditure	(943)	0	(1,684)	(1,684)				
370 Lunch Club								
1310 Event Income - Ticket Sales	152	0	0	0			0.0%	
1350 Lunch Club Income - Tuesday	6,987	1,878	11,000	9,122			17.1%	
1355 Lunch Club Income - Thursday	5,216	1,758	0	(1,758)			0.0%	
Lunch Club :- Income	12,355	3,636	11,000	7,364			33.1%	0
5015 Entertainment Costs	225	0	0	0		0	0.0%	
5020 DNU Other Event Costs	213	0	0	0		0	0.0%	
5050 Lunch Club Food Costs	21,459	5,305	20,000	14,695		14,695	26.5%	
Lunch Club :- Indirect Expenditure	21,897	5,305	20,000	14,695	0	14,695	26.5%	0
Net Income over Expenditure	(9,542)	(1,669)	(9,000)	(7,331)				
400 General Council Events								
1310 Event Income - Ticket Sales	430	0	0	0			0.0%	
1370 Seated Exercise Income	0	0	5,100	5,100			0.0%	
General Council Events :- Income	430	0	5,100	5,100			0.0%	0
5000 General Event Costs	578	0	1,146	1,146		1,146	0.0%	
5010 Food Costs	0	0	70	70		70	0.0%	
5015 Entertainment Costs	869	0	0	0		0	0.0%	
5020 DNU Other Event Costs	186	0	0	0		0	0.0%	
5070 Seated Exercise Costs	6,020	1,540	8,440	6,900		6,900	18.2%	
General Council Events :- Indirect Expenditure	7,653	1,540	9,656	8,116	0	8,116	15.9%	0
Net Income over Expenditure	(7,223)	(1,540)	(4,556)	(3,016)				
420 Halloween Event								
1310 Event Income - Ticket Sales	407	0	500	500			0.0%	
Halloween Event :- Income	407	0	500	500			0.0%	0
4170 Bar Supplies	(199)	0	0	0		0	0.0%	
5000 General Event Costs	273	0	344	344		344	0.0%	
5010 Food Costs	0	0	150	150		150	0.0%	
5015 Entertainment Costs	200	0	200	200		200	0.0%	
5020 DNU Other Event Costs	9	0	0	0		0	0.0%	
Halloween Event :- Indirect Expenditure	283	0	694	694	0	694	0.0%	0
Net Income over Expenditure	124	0	(194)	(194)				

Detailed Income & Expenditure by Budget Heading 11/09/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
430 Christmas Light Switch On								
1300 Event Income - Concessions	685	0	480	480			0.0%	
Christmas Light Switch On :- Income	<u>685</u>	<u>0</u>	<u>480</u>	<u>480</u>			<u>0.0%</u>	<u>0</u>
4170 Bar Supplies	12	0	0	0		0	0.0%	
4900 Miscellaneous Expenditure	20	0	0	0		0	0.0%	
5000 General Event Costs	264	250	1,020	770		770	24.5%	
5015 Entertainment Costs	875	0	400	400		400	0.0%	
5020 DNU Other Event Costs	1,513	0	0	0		0	0.0%	
5035 Road Closures	1,480	0	1,500	1,500		1,500	0.0%	
Christmas Light Switch On :- Indirect Expenditure	<u>4,163</u>	<u>250</u>	<u>2,920</u>	<u>2,670</u>	<u>0</u>	<u>2,670</u>	<u>8.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(3,478)</u>	<u>(250)</u>	<u>(2,440)</u>	<u>(2,190)</u>				
460 Picnic in the Park								
1300 Event Income - Concessions	60	0	350	350			0.0%	
1310 Event Income - Ticket Sales	(59)	0	2,928	2,928			0.0%	
Picnic in the Park :- Income	<u>1</u>	<u>0</u>	<u>3,278</u>	<u>3,278</u>			<u>0.0%</u>	<u>0</u>
5000 General Event Costs	0	0	508	508		508	0.0%	
5010 Food Costs	0	0	60	60		60	0.0%	
5015 Entertainment Costs	0	0	2,500	2,500		2,500	0.0%	
5020 DNU Other Event Costs	172	0	0	0		0	0.0%	
Picnic in the Park :- Indirect Expenditure	<u>172</u>	<u>0</u>	<u>3,068</u>	<u>3,068</u>	<u>0</u>	<u>3,068</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>(171)</u>	<u>0</u>	<u>210</u>	<u>210</u>				
Grand Totals:- Income	436,237	234,824	554,649	319,825			42.3%	
Expenditure	466,199	107,580	554,649	447,069	0	447,069	19.4%	
Net Income over Expenditure	<u>(29,961)</u>	<u>127,243</u>	<u>0</u>	<u>(127,243)</u>				
plus Transfer from EMR	6,300	(23,000)						
less Transfer to EMR	10,614	0						
Movement to/(from) Gen Reserve	<u>(34,275)</u>	<u>104,243</u>						

Detailed Balance Sheet - Excluding Stock Movement

Month 3 Date Q1 Balance Sheet

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
100	Debtors	35,404	
101	Other Debtors	2,052	
105	VAT Control Account	4,230	
110	Prepayments	2,571	
200	Co-op Current Account	26,018	
210	Unity Trust Account 20328513	168,382	
220	Unity Trust Account 20328597	84	
230	CCLA Account 0138730001PC	89,815	
240	Triodos	10,325	
250	Caledon Bar Float	470	
	Total Current Assets		339,351
<u>Current Liabilities</u>			
500	Creditors	(9,210)	
510	Accruals	(0)	
515	Wages Control Account	(3,688)	
550	Allotment Deposits	2,255	
570	Other Deposits Held	1,750	
590	Hall Hire Damage Deposits	2,291	
595	Sports Bookings Deposits	150	
999	Suspense Account	171	
	Total Current Liabilities		(6,282)
	Net Current Assets		345,633
	Total Assets less Current Liabilities		345,633
<u>Represented by :-</u>			
300	Current Year Fund	127,254	
310	General Reserves	61,153	
340	Earmarked Reserves - Capital	1,849	
370	Earmarked Reserves - Bequest	332	
380	Earmarked Reserves- HGV Legal	5,000	
390	EMR- Community Projects	4,000	
400	EMR - The Sensory Garden Proje	1,420	
405	EMR - LC Drs Surgery	103,135	
415	EMR - Elections	3,000	
420	EMR - Napsbury Fund	10,614	
425	EMR - Staff Coningencies	12,876	
430	EMR - Contribution Building Pr	10,000	
435	EMR - Vehicle and Equipment Re	5,000	
	Total Equity		345,633

About your organisation

Contact details			
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Position held in the organisation	Co-Owner		
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Telephone	Home N/a	Business 07706 549391	Mobile 07972041764
Email			
Data Protection Act	All the information you enter on the application form will be stored and held in accordance with the Data Protection Act 1998. This information will be used by London Colney Parish Council for analysing and recording grants. Your personal data will not be made public, but the name of your organisation will be displayed on our website, along with the details of the grant awarded.		
Organisation/group Details			
Name of the organisation/group	Doodlebugs Arts & Crafts		
Where does the organisation meet?	Baptist Church Hall, Kings Road, London Colney, AL2 1EN		
What are the aims of the organisation?	To provide an all inclusive club for children aged 4-10 years to come and be creative, relax, make new friends and be themselves.		
Please confirm that your organisation agrees with the parish council's Equality & Diversity Policy or have their own policy	Yes		
If you are a youth organisation, please confirm you have a youth policy and vulnerable person's policy adopted.	We have safe guarding and child protection		

<p>How do these aims benefit the economic, environmental and/or social well-being of residents of the Parish?</p>	<p>We aim to provide a cost effective place where child can come without pressure, expectation or judgement. We aim to look after their well being, promote self confidence and self belief through positivity, inclusion and self expression. We encourage exercise (walking bus from local schools), healthy eating (snack provided), mindfulness and looking after their bodies. We also welcome schoolers and children from all backgrounds.</p>	
<p>Approximately how many and what type of London Colney Parish residents will benefit from the grant? (Please give a realistic figure and explain in words)</p>	<p>We currently have 50 children enrolled for the afterschool club per week and the holiday club welcomes approximately 80 children. The majority of attendees are children from 2 local schools but the holiday club welcomes children from surrounding areas too. We also have 4 retired volunteers who help us during the week and this has been beneficial in getting them involved in various purposeful activities. We have also started up a Mother and Toddler Group enabling communication and support.</p>	
<p>Are there are any restrictions placed on who can use/access your services?</p>	<p>None at all but we feel that a dedicated Home Educated Arts and Crafts Group would be beneficial for some children as some need additional support (one day week over a term)</p> <p>. We also would like to start a higher level art class for gifted children where they can come a learn in depth techniques over a term (one day a week)</p>	
<p>Is it a registered charity?</p>	<p>Yes / No No</p>	<p>Registered charity number n/a</p>

About the grant

<p>Please tell us the amount that you are applying for and how the money will be spent. Please provide as much supporting information as you can.</p>	
<p>How much are you applying for?</p>	<p>£ 500</p>
<p>How much is the total cost of the project?</p>	<p>£840</p>
<p>How the money will be spent?</p>	<p>£440 will be set aside to set up an arts group dedicated to gifted children who will be able to come along for a 2 hour techniques class on a Saturday morning. They will be provide with equipment to enable them to learn during the session as well as carry on their study at home. At present the costing for equipment is :</p> <p>10 x portfolio cases £60 10 x sketching pencil sets £40 10 x A3 sketching pads £40 10 x 2hr rental of hall £300 Total £440</p> <p>In addition to offering the above Saturday club we would also like to start a Home Educated class during the day where children can come, meet other home educated children, feel inclusive and enjoy arts and crafts. Some children will need additional support so the classes will be small to enable more assistance if needed. At present the costing is as follows:</p> <p>10 sketching pads £40 10 pencil sets £40 10 Felt Tip Sets £20 10 x 2hr rental of hall £300 Total £400</p> <p>Totalling £840</p>
<p>Please provide copies of quotes or other relevant documentation</p>	<p>Equipment will be purchased from the works www.theworks.co.uk</p>

<p>Please provide a copy of your latest accounts</p>	<p>Account for 5th July 2023 (commencement) until end of March are attached.</p> <p>Revenue £17,036.21</p> <p>Expenditure £13,347.88</p>
<p>What is the organisation's estimated income and expenditure for the year?</p>	<p>Estimated income £36960</p> <p>£2400 (based on 10 children per day/£120 per day, £600/week) x 10 months for after school club £24000</p> <p>£2160 based on 16 children per day @£27 x 6 weeks holiday club £12960</p> <p>Estimated expenditure £30,900</p> <p>£10,200 After school club hall rental £1020/month x 10 months</p> <p>£2700 holiday club hall rental £450/per x 6 weeks</p> <p>Salary £750/month each £1500 x 12 = £18000 from start up 5th July 2023 we have not received a wage and would hope to be able to do for this financial year.</p>
<p>Have you applied for any other grants in this financial year? Please provide details.</p>	<p>We haven't applied for any as yet this financial year but we have approach local businesses and the local co-op funeral directors have said they would be willing to hold fund raising events in may and June to assist us.</p>
<p>Have you received or intend to apply for funding from any other source for this project?</p>	<p>YES/NO not as yet but we are thinking of applying for tesco funding via blue chip incentive.</p> <p>Please give details about the funding applied for</p>
<p>How much of the total cost do your group/organisation intend to raise yourself and how?</p>	<p>£340.00</p>

Please tick to confirm you have included the following documentation with your application (please enter N/A if not applicable).

	✓
<p>Full and complete copies of your signed, certified, and audited accounts for the last year years (if your organisation has been in existence for that period)</p>	<p>Have included since 5/7/23</p>

Bank statements for the last 3 months, signed by a member of your organisation, indicating their position.	tick
Detailed budget plan and supporting evidence	n/a
Copy of your organisation's constitution, Terms of References or Rules	n/a
Evidence of other awards towards the project e.g., National Lottery, other bodies	n/a
For grant requests for projects, evidence of tendering procedures followed.	

Please sign the following declaration and return this form, together with all supporting documentation required to:

Clerk to the Council
London Colney Parish Council
Caledon Community Centre
Caledon Road
London Colney AL2 1PU

Please ensure that the person signing the declaration on behalf of your organisation has the appropriate authority to do so.

I CONFIRM THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT TO THE BEST OF MY KNOWLEDGE. I AGREE THAT ANY MONEY AWARDED BY LONDON COLNEY PARISH COUNCIL AS A RESULT OF THIS APPLICATION WILL ONLY BE USED FOR THE PURPOSES STATED IN THE SAID APPLICATION, AND IN ACCORDANCE WITH THE GRANT CONDITIONS DETAILED IN THE PARISH COUNCIL'S GRANT POLICY.

I CONFIRM THAT THE PROPOSED PROJECT IS LAWFUL AND CONFORMS TO ANY RULES GOVERNING OUR GROUP/ORGANISATION. I FURTHER AGREE TO COMPLETE A GRANT EVALUATION FORM AND PROVIDE COPIES OF RECEIPTS AND INVOICES ETC TO LONDON COLNEY PARISH COUNCIL TO CONFIRM TO THEM EXACTLY HOW THE MONEY HAS BEEN SPENT IF THE APPLICATION IS SUCCESSFUL.

I UNDERSTAND THAT ALL MONEY AWARDED MUST BE REPAYED TO LONDON COLNEY PARISH COUNCIL AND MY ORGANISATION WILL NOT BE ABLE TO APPLY FOR FUTURE GRANT APPLICATIONS IN THE FOLLOWING CIRCUMSTANCES:

- If a false declaration is made, or if any information contained in the application is found to be false, inflated or exaggerated.
- If the proposed project does not proceed/is abandoned for any reason or if the organisation disbands during the period of the grant.
- If the organisation does not complete the necessary grant evaluation form confirming how the money has been spent or does not comply with any other conditions stipulated in this award.

Signed	Mandi Webster
Print Name	Mandi Webster.
Position in the Organisation	Owner
Date	1st April 2024.

Date	Version	Revision
13/1/12	1.0	
14/6/13	2.0	Update to Council Priorities
12.01.18	3.0	Review of Council Priorities and amended date for receipt of grant application
25.8.20	4	Maximum grant award amount set at £500
March 2022	5	Reference to newly adopted Grant Policy
July 2022	6	Updated supporting documentation required

RECONCILIATION
JULY 23 - MARCH 24

<u>MONTH</u>	<u>BANKINGS</u>	<u>CASH</u>	<u>TOTAL</u>	<u>OUTGOINGS</u>	<u>BALANCE</u>
Jul-23	£1,881.00	£20.00	£1,901.00	£423.70	£1,477.30
Aug-23	£1,598.42	£90.00	£1,688.42	£1,146.41	542.01
Sep-23	£1,454.34	£76.00	£1,530.34	£1,697.34	-£167.00
Oct-23	£2,505.60	£96.00	£2,601.60	£2,351.17	£250.43
Nov-23	£1,489.85	£58.00	£1,547.85	£1,285.45	£262.40
Dec-23	£678.00	£24.00	£702.00	£2,218.76	-£1,516.76
Jan-24	£2,991.00	£0.00	£2,991.00	£1,533.33	1457.67
Feb-24	£2,328.00	£0.00	£2,328.00	£1,673.29	654.71
Mar-24	£1,746.00	£0.00	£1,746.00	£1,018.43	£727.57
	£16,672.21	£364.00	£17,036.21	£13,347.88	£3,146.32
	CORRECT IN BANK			CORRECT IN BANK	

		16672.21
BALANCE IN BANK	3303.25	13347.88
15.90+5.18 NOT ON BANK APP YET		3324.33
	£21.08	
	£3,324.33	
		TOTAL

Mrs Amanda Webster

 122 High Street
 London Colney
 St. Albans
 Hertfordshire
 AL2 1QJ

Amanda Webster trading as Doodlebugs Arts

 Account Name: & Crafts
 IBAN: GB655RLG60837120389800
 BIC: SRLGGB2L
 Sort code: 60-83-71
 Account Number: 20389800

Summary

01/01/2024 - 31/01/2024

Opening Balance	£484.38
Payments In	£2991.00
Payments Out	£1527.84
Closing Balance	£1947.54


 Your deposit is eligible for protection by the
 Financial Services Compensation Scheme.

01/01/2024 - 31/01/2024 Statement

DATE	TYPE	TRANSACTION	IN	OUT	END OF DAY ACCOUNT BALANCE
	OPENING BALANCE				£484.38
02/01/2024	CARD SUBSCRIPTION	Twinkl		£9.99	
02/01/2024	FASTER PAYMENT	Wilson B&D (Blake Wilson)	£96.00		
02/01/2024	FASTER PAYMENT	Edwards T&M (Mari Edwards)	£72.00		
02/01/2024	FASTER PAYMENT	Edwards T&M (Mari Edwards)	£72.00		
02/01/2024	FASTER PAYMENT	HINA PARMAR (MAYA JAN/FEB24)	£72.00		
02/01/2024	FASTER PAYMENT	HINA PARMAR (MAYA JAN/FEB24)	£12.00		
02/01/2024	FASTER PAYMENT	PRITCHARD AL BPO (PRITCHARD)	£324.00		£1122.39
03/01/2024	FASTER PAYMENT	POLE&YUEN (Imelda Pole)	£48.00		
03/01/2024	FASTER PAYMENT	LYNDSEY WHITE (lyndsey white)	£48.00		£1218.39
04/01/2024	FASTER PAYMENT	BURFORD T (TAMORA BURFORD)	£12.00		
04/01/2024	FASTER PAYMENT	PENNY-BRIGHT CLE (KAREN ROBERTSON)	£120.00		
04/01/2024	FASTER PAYMENT	Tracy Payne (For Melody Payne)	£12.00		
04/01/2024	FASTER PAYMENT	MCCOMB W F (River McComb Birch)	£12.00		£1374.39
05/01/2024	ONLINE PAYMENT	The Works		£25.20	
05/01/2024	CONTACTLESS	Co-op Food		£7.75	
05/01/2024	FASTER PAYMENT	P Tyagi (AHANAA friday asc)	£12.00		
05/01/2024	FASTER PAYMENT	ALISON SINGLETON (AllisonSingleton)	£68.00		£1421.44
06/01/2024	ONLINE PAYMENT	Amazon		£59.88	
06/01/2024	ONLINE PAYMENT	Amazon		£8.99	
06/01/2024	CONTACTLESS	Co-op Food		£4.10	
06/01/2024	FASTER PAYMENT	MCCOMB W F (River McComb Birch)	£12.00		£1360.47
07/01/2024	CONTACTLESS	Hospice Of St Francis		£11.50	
07/01/2024	CONTACTLESS	Children's Society		£3.48	£1345.49
08/01/2024	CONTACTLESS	Tesco		£18.34	
08/01/2024	FASTER PAYMENT	DE LESLIE K (Amaya-doodle)	£24.00		
08/01/2024	FASTER PAYMENT	BURFORD T (TAMORA BURFORD)	£72.00		
08/01/2024	FASTER PAYMENT	BURFORD T (TAMORA BURFORD)	£12.00		
08/01/2024	FASTER PAYMENT	SARTAIN C (EMELIA SARTAIN)	£48.00		
08/01/2024	FASTER PAYMENT	NORRIS J D (RUBI DAVIES)	£32.00		£1515.15
09/01/2024	FASTER PAYMENT	INDIA CHARLOTTE ANN BARKER (Irvin Barker)	£12.00		
09/01/2024	FASTER PAYMENT	Park-Crowne Alison (FEB HALF TERM CLUB)	£48.00		£1575.15
10/01/2024	ONLINE PAYMENT	Bananaprint		£34.80	
10/01/2024	FASTER PAYMENT	INDIA CHARLOTTE ANN BARKER (Irvin Barker)	£24.00		
10/01/2024	ONLINE PAYMENT	The Works		£147.00	

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10/01/2024	ONLINE PAYMENT	The Works	£147.00		
10/01/2024	ONLINE PAYMENT	Skechers Usa	£59.00		
10/01/2024	FASTER PAYMENT	WONG (Art craft 4 chloe)	£144.00		
10/01/2024	FASTER PAYMENT	SAUNDERS NE (NATALIE)	£44.00		£1811.35
11/01/2024	CHIP & PIN	The Works		£80.00	
11/01/2024	CHIP & PIN	The Works		£80.00	
11/01/2024	FASTER PAYMENT	Tracy Payne (For Melody Payne)	£12.00		£1663.35
12/01/2024	ONLINE PAYMENT	Skechers Usa		£59.00	
12/01/2024	FASTER PAYMENT	SABINE FOX (Sabine Fox)	£48.00		£1652.35
14/01/2024	CONTACTLESS	Hospika Of St Francis		£5.50	
14/01/2024	FASTER PAYMENT	London Colney Baptist Church (04/01/24-05/01/24)		£90.00	
14/01/2024	FASTER PAYMENT	MCCOMB W F (River McComb Birch)	£12.00		£1568.85
15/01/2024	CONTACTLESS	Tesco		£25.73	
15/01/2024	FASTER PAYMENT	Grinter Karen (OLIVIA WOOLERYALLE)	£24.00		£1567.12
16/01/2024	FASTER PAYMENT	London Colney Baptist Church (08/01/24-12/01/24)		£225.00	
16/01/2024	FASTER PAYMENT	DARKER H N (ALFIE DARKER)	£24.00		£1366.12
17/01/2024	DIRECT DEBIT	O2 (06047780/001)		£32.40	
17/01/2024	FASTER PAYMENT	CHARLOTTE KIELY (charlotte kiely)	£32.00		
17/01/2024	FASTER PAYMENT	CRITCHLEY R (For half term)	£24.00		
17/01/2024	FASTER PAYMENT	BURFORD T (TAMORA BURFORD)	£57.00		£1446.72
19/01/2024	FASTER PAYMENT	RACHEL ATHENA RIDLEY (Nancy ridley)	£48.00		
19/01/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	£24.00		
19/01/2024	FASTER PAYMENT	KAREN HALL (Karen Hall)	£48.00		£1566.72
21/01/2024	FASTER PAYMENT	ZIEMINSKI M S (ART+CRAFT NIKODEMZ)	£24.00		£1590.72
22/01/2024	FASTER PAYMENT	Leanne Brannigan (Leanne brannigan)	£12.00		
22/01/2024	FASTER PAYMENT	F McComb Walters (River mccomb birch)	£12.00		
22/01/2024	FASTER PAYMENT	CHARLOTTE KIELY (poppytrixie)	£12.00		
22/01/2024	ONLINE PAYMENT	Amazon Marketplace		£65.24	£1561.48
23/01/2024	FASTER PAYMENT	Tracy Payne (Towards Doodlebugs)	£20.00		
23/01/2024	ONLINE PAYMENT	FreePrints_UK		£5.99	
23/01/2024	CONTACTLESS	Co-op Food		£14.20	£1561.29
24/01/2024	CONTACTLESS	Tesco		£4.85	
24/01/2024	FASTER PAYMENT	London Colney Baptist Church (15/01/24-19/01/24)		£225.00	£1331.44
25/01/2024	FASTER PAYMENT	Iyapah Sanjiv (ANNABELLA IYAPAH)	£12.00		
25/01/2024	FASTER PAYMENT	Hayer N (Hayer)	£162.00		£1505.44
26/01/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	£12.00		
26/01/2024	FASTER PAYMENT	MCCOMB W F (River McComb Birch)	£12.00		
26/01/2024	FASTER PAYMENT	SUZANNE NEVILLE (SuzanneNeville Leo)	£24.00		£1553.44
27/01/2024	ONLINE PAYMENT	Amazon Eu		£5.47	£1547.97
28/01/2024	FASTER PAYMENT	PRITCHARD AL BPO (PRITCHARD)	£96.00		£1643.97
29/01/2024	CONTACTLESS	Sainsbury's		£18.50	
29/01/2024	FASTER PAYMENT	DAVID MOSES (Jasmine Moses)	£48.00		
29/01/2024	FASTER PAYMENT	ALISON SINGLETON (AllisonSingleton)	£12.00		
29/01/2024	FASTER PAYMENT	Tracy Payne (Doodlebugs)	£20.00		
29/01/2024	FASTER PAYMENT	Swinson A S (A Swinson)	£216.00		£1921.47
30/01/2024	ONLINE PAYMENT	Ebay Commerce Uk		£7.49	
30/01/2024	ONLINE PAYMENT	Ebay Commerce Uk		£7.49	
30/01/2024	FASTER PAYMENT	M Rokitowska (Malgorzata Rokitow)	£72.00		
30/01/2024	ONLINE PAYMENT	Ebay Commerce Uk		£4.95	
30/01/2024	FASTER PAYMENT	London Colney Baptist Church (22/1/24-26/1/24 +1)		£240.00	
30/01/2024	FASTER PAYMENT	RAJKUMAREE OOGUR RAMHOTA (Rajkumaree Ramhota)	£48.00		£1781.54
31/01/2024	FASTER PAYMENT	YOUNG JT (Ruby Harl Jan 24)	£118.00		
31/01/2024	FASTER PAYMENT	GOODMAN M&J (Julie Goodman)	£48.00		£1947.54

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Mrs Amanda Webster

 122 High Street
 London Colney
 St. Albans
 Hertfordshire
 AL2 1QJ

 Amanda Webster trading as Doodlebugs Arts
 & Crafts
 IBAN: GB65SRLG60837120389800
 BIC: SRLGGB2L
 Sort code: 60-83-71
 Account Number: 20389800

 Account Name:
 IBAN:
 BIC:
 Sort code:
 Account Number:

Summary

01/02/2024 - 29/02/2024

Opening Balance	£1947.54
Payments In	£2328.00
Payments Out	£1670.68
Closing Balance	£2604.86


 Your deposit is eligible for protection by the
 Financial Services Compensation Scheme.

01/02/2024 - 29/02/2024 Statement

DATE	TYPE	TRANSACTION	IN	OUT	END OF DAY ACCOUNT BALANCE
	OPENING BALANCE				£1947.54
01/02/2024	ONLINE PAYMENT	Ebay Commerce Uk		£5.49	
01/02/2024	FASTER PAYMENT	BISHOP L (LEAH BLACKMAN)	£48.00		
01/02/2024	FASTER PAYMENT	Leanne Brannigan (Michael and Ellie)	£22.00		
01/02/2024	FASTER PAYMENT	CHARLOTTE KIELY (charlotte kiely)	£22.00		
01/02/2024	FASTER PAYMENT	Iyapah Sanjiv (ANNABELLA IYAPAH)	£12.00		
01/02/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	£12.00		
01/02/2024	FASTER PAYMENT	TAMMY MCGREGOR (EVIE MCGREGOR)	£48.00		£2106.05
02/02/2024	FASTER PAYMENT	Sara King (Sienna Dingley)	£12.00		
02/02/2024	FASTER PAYMENT	Grinter Karen (OLIVIA WOOLERYALLE)	£36.00		
02/02/2024	FASTER PAYMENT	Grinter Karen (OLIVIA WOOLERYALLE)	£48.00		
02/02/2024	CARD SUBSCRIPTION	Twinkl		£9.99	£2192.06
03/02/2024	FASTER PAYMENT	HINA PARMAR (MAYA half term)	£60.00		£2252.06
04/02/2024	CONTACTLESS	B&M		£18.57	
04/02/2024	CONTACTLESS	Bhf Hemel Hempstead H7 Hemel Hempste Gbr		£8.73	
04/02/2024	CONTACTLESS	Tesco		£5.58	
04/02/2024	CHIP & PIN	The Works		£92.25	
04/02/2024	CONTACTLESS	The Salvation Army		£10.00	£2116.93
05/02/2024	FASTER PAYMENT	MCCOMB W F (River McComb Birch)	£12.00		
05/02/2024	FASTER PAYMENT	Connell Lois (LOIS CONNELL-JAYDN)	£24.00		£2152.93
06/02/2024	FASTER PAYMENT	ZIEMINSKI M S (ART+CRAFT NIKODEMZ)	£24.00		
06/02/2024	FASTER PAYMENT	SAUNDERS NE (NATALIE)	£22.00		
06/02/2024	FASTER PAYMENT	PENNY-BRIGHT CLE (KAREN ROBERTSON)	£106.00		
06/02/2024	FASTER PAYMENT	ALISON SINGLETON (AlisonSingleton)	£12.00		£2316.93
07/02/2024	FASTER PAYMENT	Tracy Payne (Doodle Bugs)	£20.00		
07/02/2024	FASTER PAYMENT	Sara King (Sienna Dingley)	£12.00		£2348.93
08/02/2024	ONLINE PAYMENT	Amazon Marketplace		£33.91	
08/02/2024	FASTER PAYMENT	Rochaun Clarke-Edwards (J'sai Mitchell)	£12.00		
08/02/2024	FASTER PAYMENT	DARKER H N (ALFIE DARKER)	£12.00		
08/02/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	£12.00		
08/02/2024	FASTER PAYMENT	Iyapah Sanjiv (ANNABELLA IYAPAH)	£12.00		
08/02/2024	FASTER PAYMENT	London Colney Baptist Church (29/1/24-2/2/24+1)		£240.00	
08/02/2024	FASTER PAYMENT	F Dutton (Faye Dutton)	£30.00		
08/02/2024	FASTER PAYMENT	WARD N E (EVIE WARD)	£30.00		£2183.02
09/02/2024	FASTER PAYMENT	DE LESLIE K (Amaya- doodle)	£12.00		£2195.02

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11/02/2024	CONTACTLESS	Alternatives Trading		£5.00	
11/02/2024	CONTACTLESS	Bhf Hemel Hempstead H7 Hemel Hempsta Gbr		£11.98	
11/02/2024	CONTACTLESS	Salvation Army Trading		£3.99	
11/02/2024	FASTER PAYMENT	T Kwiatkowski (74 Donia Gorska)	£60.00		
11/02/2024	CONTACTLESS	The Works		£12.60	£2221.45
12/02/2024	CONTACTLESS	Sainsbury's		£32.27	
12/02/2024	FASTER PAYMENT	J Hu (Jingfang Hu doodle)	£30.00		
12/02/2024	FASTER PAYMENT	F McComb Walters (RIVER MCCOMB BIRCH)	£12.00		
12/02/2024	FASTER PAYMENT	NEVES SANTO DIAS (SOFIA DIAS TSAKA)	£30.00		
12/02/2024	FASTER PAYMENT	Natalie Monaghan (Doodlebug art)	£60.00		£2321.18
13/02/2024	ONLINE PAYMENT	Amazon* 204--23		£7.00	
13/02/2024	FASTER PAYMENT	ANIL BUGGAL (Ralya and Mia)	£22.00		£2336.18
14/02/2024	CONTACTLESS	Carmelos Kitchen		£46.15	
14/02/2024	FASTER PAYMENT	ALISON SINGLETON (AlisonSingleton)	£12.00		
14/02/2024	FASTER PAYMENT	Natalie Monaghan (Doodlebugs refund)		£60.00	
14/02/2024	FASTER PAYMENT	London Colney Baptist Church (06/2/24-09/2/24+1)		£195.00	£2047.03
15/02/2024	DIRECT DEBIT	O2 (06047780/001)		£32.40	
15/02/2024	FASTER PAYMENT	MITCHELL ET (Elizabeth mitchell)	£12.00		
15/02/2024	FASTER PAYMENT	E Featherstone (BRIONY MON 19th FE)	£30.00		
15/02/2024	FASTER PAYMENT	Iyapah Sanjiv (ANNABELLA IYAPAH)	£12.00		
15/02/2024	ONLINE PAYMENT	Amazon* 204--23		£14.73	
15/02/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	£12.00		
15/02/2024	FASTER PAYMENT	P Tyagi (AHANAA thursday)	£12.00		£2077.90
17/02/2024	ONLINE PAYMENT	Amazon Marketplace		£76.26	£2001.64
18/02/2024	FASTER PAYMENT	WALLACE + BURKE (OWEN AND KEIRA W)	£60.00		
18/02/2024	FASTER PAYMENT	INDIA CHARLOTTE ANN BARKER (Irvin Barker)	£48.00		
18/02/2024	FASTER PAYMENT	CHILUVERU A (Anagha Chiluveru)	£55.00		£2164.64
19/02/2024	FASTER PAYMENT	WALLACE + BURKE (OWEN AND KEIRA W)	£108.00		£2272.64
20/02/2024	FASTER PAYMENT	MISTRY B (Barnali Mistry)	£27.00		
20/02/2024	CONTACTLESS	Tesco		£10.15	£2289.49
21/02/2024	FASTER PAYMENT	N Handscombe (Natalie handscombe)	£27.00		
21/02/2024	FASTER PAYMENT	ALDERSON J & E (Liz Alderson -Lily)	£27.00		
21/02/2024	FASTER PAYMENT	Wilson B&D (Blake Wilson)	£54.00		
21/02/2024	FASTER PAYMENT	London Colney Baptist Church (12/2/24-16/2/24+1)		£240.00	£2157.49
22/02/2024	FASTER PAYMENT	TAMMY MCGREGOR (EVIE)	£24.00		
22/02/2024	FASTER PAYMENT	CHILUVERU A (Anagha Chiluveru)	£55.00		
22/02/2024	FASTER PAYMENT	GODFREY M (ILAR-ROSE GODFREY)	£30.00		
22/02/2024	FASTER PAYMENT	RAJKUMAREE OOGUR RAMHOTA (Rajkumaree Ramhota)	£81.00		
22/02/2024	FASTER PAYMENT	Rochaun Clarke-Edwards (J'sai Mitchell)	£30.00		£2377.49
25/02/2024	CONTACTLESS	Sainsbury's		£2.30	
25/02/2024	CONTACTLESS	Morrisons		£1.90	
25/02/2024	CONTACTLESS	Odiham Cottage Hospita		£6.00	
25/02/2024	FASTER PAYMENT	DONOVAN LA (LIAM DONOVAN)	£88.00		
25/02/2024	FASTER PAYMENT	POLE&YUEN (Imelda Pole)	£54.00		£2509.29
26/02/2024	FASTER PAYMENT	ZIEMINSKI M S (ART+CRAFT NIKODEMZ)	£24.00		
26/02/2024	FASTER PAYMENT	ANIL BUGGAL (Ralya and Mia)	£22.00		
26/02/2024	FASTER PAYMENT	B Cunningham (Ben Cunningham)	£84.00		
26/02/2024	FASTER PAYMENT	LYNDSEY WHITE (zakk white)	£24.00		
26/02/2024	FASTER PAYMENT	PRITCHARD AL BPO (PRITCHARD)	£238.00		£2901.29
27/02/2024	ONLINE PAYMENT	Amazon Eu		£8.00	
27/02/2024	ONLINE PAYMENT	Amazon Marketplace		£9.99	
27/02/2024	FASTER PAYMENT	WONG (Art craft 4 chloe)	£108.00		
27/02/2024	ONLINE PAYMENT	Ebay Commerce Uk		£4.50	
27/02/2024	ONLINE PAYMENT	Ebay Commerce Uk		£7.39	

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27/02/2024	FASTER PAYMENT	London Colney Baptist Church (19/2/24-23/2/24 HT)		£450.00	£2529.41
28/02/2024	CONTACTLESS	Tesco		£8.55	
28/02/2024	FASTER PAYMENT	HINA PARMAR (MAYA PARMAR)	£48.00		
28/02/2024	FASTER PAYMENT	F McComb Walters (RIVER MCCOMB BIRCH)	£12.00		
28/02/2024	FASTER PAYMENT	Lucie Cloete (Daisy & Mabel)	£24.00		£2604.86

We charge interest each day you are overdrawn. We calculate interest on your end of day account balance. For further information about our interest rates, refer to www.starlingbank.com/legal

Date range applicable: 01/02/2024 - 29/02/2024

Interest rate paid on Account Balance	%AER Variable	%Gross Variable	Interest rate charged on Account Balance	%EAR Variable
£0.00 - unlimited	0.00%	0.00%	Less than £0	15.00%

Mrs Amanda Webster

 122 High Street
 London Colney
 St. Albans
 Hertfordshire
 AL2 1QJ

Amanda Webster trading as Doodlebugs Arts

 Account Name: & Crafts
 IBAN: GB655RLG60837120389800
 BIC: SRLGGB2L
 Sort code: 60-83-71
 Account Number: 20389800

Summary

01/03/2024 - 31/03/2024

Opening Balance	E2604.86
Payments In	E3469.50
Payments Out	E1601.64
Closing Balance	E4472.72


 Your deposit is eligible for protection by the
 Financial Services Compensation Scheme.

01/03/2024 - 31/03/2024 Statement

DATE	TYPE	TRANSACTION	IN	OUT	END OF DAY ACCOUNT BALANCE
	OPENING BALANCE				E2604.86
01/03/2024	FASTER PAYMENT	LINDA PRESCOTT (Jake Prescott)	E24.00		
01/03/2024	FASTER PAYMENT	MCCOMB W F (River McComb Birch)	E27.00		
01/03/2024	FASTER PAYMENT	DE LESLIE K (Amaya- doodlebugs)	E24.00		
01/03/2024	CONTACTLESS	Co-op Food		£8.10	
01/03/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	E12.00		
01/03/2024	FASTER PAYMENT	S Ali (Zameen, Shafaq)	E108.00		
01/03/2024	FASTER PAYMENT	LYNDESEY WHITE (zakk white)	E36.00		E2827.76
02/03/2024	CARD SUBSCRIPTION	Twinkl		E9.99	E2817.77
03/03/2024	CONTACTLESS	Odiham Cottage Hospita		E4.00	
03/03/2024	FASTER PAYMENT	Connell Lois (LOIS CONNELL-JAYDN)	E24.00		
03/03/2024	FASTER PAYMENT	Grinter Karen (OLIVIA WOOLERYALLE)	E36.00		
03/03/2024	FASTER PAYMENT	INDIA CHARLOTTE ANN BARKER (Irvin Barker)	E96.00		E2969.77
04/03/2024	FASTER PAYMENT	Tracy Payne (For Melody Payne)	E28.00		
04/03/2024	FASTER PAYMENT	NORRIS J D (RUBI DAVIES)	£8.00		
04/03/2024	CONTACTLESS	Sainsbury's		E23.74	
04/03/2024	FASTER PAYMENT	B Cunningham (BEN CUNNINGHAM)	E24.00		
04/03/2024	FASTER PAYMENT	SAUNDERS NE (NATALIE)	E22.00		E3028.03
05/03/2024	ONLINE PAYMENT	Bananaprint		E28.90	
05/03/2024	FASTER PAYMENT	SARTAIN C (EMELIA SARTAIN)	£81.00		
05/03/2024	FASTER PAYMENT	SUZANNE NEVILLE (NEVILLEGraceMartha)	E54.00		
05/03/2024	FASTER PAYMENT	F McComb Walters (RIVER MCCOMB BIRCH)	E12.00		
05/03/2024	FASTER PAYMENT	YOUNG JT (Ruby Hari Feb 24)	E58.00		E3204.13
06/03/2024	FASTER PAYMENT	DAVID MOSES (Jasmine Moses)	E54.00		
06/03/2024	FASTER PAYMENT	Rosalind Cheek (Macey Cheek x)	E96.00		
06/03/2024	FASTER PAYMENT	Iyapah Sanjiv (ANNABELLA IYAPAH)	E12.00		
06/03/2024	FASTER PAYMENT	London Colney Baptist Church (26/2/24-01/03/24)		E255.00	E3111.13
07/03/2024	CONTACTLESS	Tesco		E5.85	
07/03/2024	FASTER PAYMENT	Sen Jennifer (JENNIFER SEN)	E27.00		E3132.28
08/03/2024	CONTACTLESS	Colney Mini Market		E3.55	
08/03/2024	FASTER PAYMENT	Wilson B&D (Jordan Wilson)	E4.00		
08/03/2024	FASTER PAYMENT	KAREN HALL (Karen Hall)	E54.00		
08/03/2024	FASTER PAYMENT	Gray C (Isla Kriss C Gray)	E27.00		
08/03/2024	FASTER PAYMENT	A Williams (Abigail Williams)	E54.00		
08/03/2024	FASTER PAYMENT	LINDA PRESCOTT (Jake Prescott)	E12.00		E3279.73

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09/03/2024	FASTER PAYMENT	EMMA CHARLOTTE TOMKINS (david doodlebugs)	£51.00	
09/03/2024	FASTER PAYMENT	EMMA CHARLOTTE TOMKINS (david doodlebugs)	£4.00	
09/03/2024	FASTER PAYMENT	HICKS N (NORIKO HICKS)	£27.00	£3361.73
10/03/2024	FASTER PAYMENT	WHITTLE NL (CAMERON WHITTLE)	£54.00	
10/03/2024	CONTACTLESS	Sainsbury's		£23.64
10/03/2024	FASTER PAYMENT	ALISON SINGLETON (AlisonSingleton)	£12.00	£3404.09
11/03/2024	CONTACTLESS	B&M		£8.00
11/03/2024	FASTER PAYMENT	DE LESLIE K (Amaya- doodlebugs)	£12.00	
11/03/2024	FASTER PAYMENT	LAWSON LM (Francesca)	£12.00	
11/03/2024	FASTER PAYMENT	K Tracey (Daisy Derbyshire)	£12.00	
11/03/2024	FASTER PAYMENT	WYNN VC + PW (VALENTINA WYNN)	£33.00	£3465.09
12/03/2024	FASTER PAYMENT	DENNETT L (EVIE DENNETT)	£12.00	£3477.09
13/03/2024	FASTER PAYMENT	Lucie Cloate (Daisy and Mabel)	£48.00	
13/03/2024	FASTER PAYMENT	London Colney Baptist Church (04/03/24-08/03/24)		£277.50
14/03/2024	FASTER PAYMENT	Edwards T&M (Marl Edwards)	£32.00	£3247.59
15/03/2024	DIRECT DEBIT	O2 (06047780/001)		£32.40
16/03/2024	CONTACTLESS	Colney Mini Market		£2.00
16/03/2024	FASTER PAYMENT	PRITCHARD AL BPO (PRITCHARD)	£54.00	£3279.59
17/03/2024	CONTACTLESS	Odham Cottage Hosplta		£15.00
17/03/2024	FASTER PAYMENT	P Tyagi (AHANAA 28 mar asc)	£12.00	£3296.19
18/03/2024	CONTACTLESS	Poundland		£21.00
18/03/2024	CONTACTLESS	B&M		£8.98
18/03/2024	FASTER PAYMENT	LINDA PRESCOTT (Jake Prescott)	£12.00	
18/03/2024	CONTACTLESS	The Works		£9.90
18/03/2024	FASTER PAYMENT	ANIL BUGGAL (Ralya and Mia)	£22.00	£3290.31
19/03/2024	FASTER PAYMENT	LINDA PRESCOTT (Jake Prescott)	£12.00	
19/03/2024	FASTER PAYMENT	Iyapah Sanjiv (ANNABELLA IYAPAH)	£12.00	£3314.31
20/03/2024	FASTER PAYMENT	Grinter Karen (OLIVIA WOOLERYALLE)	£27.00	
20/03/2024	FASTER PAYMENT	DAVID MOSES (Jasmine Moses)	£27.00	
20/03/2024	FASTER PAYMENT	MITCHELL ET (ELIZABETH MITCHELL)	£12.00	£3380.31
21/03/2024	FASTER PAYMENT	London Colney Baptist Church (11/04/24-15/04/24)		£277.50
21/03/2024	ONLINE PAYMENT	Amazon* 204--23		£6.99
21/03/2024	FASTER PAYMENT	SYLWESTER OZIMINA (Antoni Ozimina)	£12.00	
21/03/2024	FASTER PAYMENT	RAJKUMAREE OOGUR RAMHOTA (Rajkumaree Ramhota)	£81.00	£3188.82
22/03/2024	ONLINE PAYMENT	Amazon* 204--23		£4.49
22/03/2024	FASTER PAYMENT	SHADBOLT RF (G C Shadbolt)	£54.00	
22/03/2024	FASTER PAYMENT	MARIA LOMBARDEO GARCIA (Noah siddiqui)	£12.00	
22/03/2024	FASTER PAYMENT	Rochaun Clarke-Edwards (J'sal Mitchell)	£12.00	£3262.33
24/03/2024	FASTER PAYMENT	NORRIS J D (RUBI DAVIES)	£8.00	
24/03/2024	FASTER PAYMENT	POLE&YUEN (Order No 115)	£54.00	£3324.33
25/03/2024	FASTER PAYMENT	ANIL BUGGAL (Ralya and Mia)	£22.00	
25/03/2024	CONTACTLESS	The Range		£5.18
25/03/2024	CHIP & PIN	ALDI		£15.90
26/03/2024	FASTER PAYMENT	PENNY-BRIGHT CLE (KAREN ROBERTSON)	£108.00	£3325.25
26/03/2024	FASTER PAYMENT	K Tracey (DAISY DERBYSHIRE)	£12.00	
26/03/2024	FASTER PAYMENT	LINDA PRESCOTT (Jake Prescott)	£12.00	
26/03/2024	FASTER PAYMENT	ALISON SINGLETON (AlisonSingleton)	£12.00	£3469.25
27/03/2024	CONTACTLESS	Co-op Food		£4.00
27/03/2024	FASTER PAYMENT	MITCHELL ET (ELIZABETH MITCHELL)	£12.00	
27/03/2024	FASTER PAYMENT	MARIA LOMBARDEO GARCIA (Noah siddiqui)	£84.00	
27/03/2024	FASTER PAYMENT	Rosalind Cheek (Macey Cheek x)	£24.00	
27/03/2024	FASTER PAYMENT	London Colney Baptist Church (18/3/24-22/3/24)		£255.00
27/03/2024	FASTER PAYMENT	FARENDEN D (Lawia Sutton - 91)	£27.00	
27/03/2024	FASTER PAYMENT	Mr M J Webster (D/bugs snack 18/3)		£5.30

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27/03/2024	FASTER PAYMENT	Mr M J Webster (M/bugs play 12/3)	£9.45	
27/03/2024	FASTER PAYMENT	Amanda Webster (ASC snack 20/3)	£3.89	
27/03/2024	FASTER PAYMENT	Amanda Webster (M/bugs wipes 20/3)	£1.30	£3337.
28/03/2024	FASTER PAYMENT	TAMMY MCGREGOR (EVIE MCGREGOR)	£48.00	
28/03/2024	FASTER PAYMENT	Grinter Karen (OLIVIA WOOLERYALLE)	£24.00	
28/03/2024	CASH DEPOSIT	Post Office Banking Services (Cash Deposit at 7 9 Haseldine Road St Albans AL2 1RR GB)	£758.50	
28/03/2024	CASH DEPOSIT CHARGE	Starling Bank (Charge for cash deposit at Post Office on 2024-03-28 at 11:10:41 7 9 Haseldine Road St Albans AL2 1RR GB)	£5.31	
28/03/2024	FASTER PAYMENT	WONG (Art craft 4 chloe)	£12.00	
28/03/2024	FASTER PAYMENT	CHILUVERU A (Anagha Chiluveru)	£98.00	
28/03/2024	FASTER PAYMENT	River N S D (Nae River)	£24.00	
28/03/2024	FASTER PAYMENT	YOUNG JT (Ruby Hari Mar 24)	£72.00	
28/03/2024	FASTER PAYMENT	SWATHY GHATTAMARAJU (ANI DYTA 28-29MAY)	£54.00	
28/03/2024	FASTER PAYMENT	CARRIE KA PO DRUMMOND (I and W Drummond)	£162.00	£4584.
29/03/2024	FASTER PAYMENT	INDIA CHARLOTTE ANN BARKER (Irvin Barker)	£156.00	
29/03/2024	FASTER PAYMENT	SWATHY GHATTAMARAJU (ANI DYTA 30MAY)	£2.00	£4742.
30/03/2024	ONLINE PAYMENT	Amazon* 204--23	£5.99	
30/03/2024	ONLINE PAYMENT	Amazon* 204--23	£4.69	
30/03/2024	ONLINE PAYMENT	Amazon Eu	£6.41	
30/03/2024	ONLINE PAYMENT	Amazon* 204--23	£2.79	£4722.
31/03/2024	FASTER PAYMENT	London Colney Baptist Church (25/03/24-28/03/24)	£195.00	
31/03/2024	CONTACTLESS	Fleet Essentials	£4.50	
31/03/2024	FASTER PAYMENT	Mr M J Webster (Webador 12/1/2/3)	£50.40	£4472.

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Date range applicable: 01/03/2024 - 31/03/2024

Interest rate paid on Account Balance	%AER	%Gross	Interest rate charged on Account Balance	%EAR
£0.00 - unlimited	Variable	Variable	Less than £0	Variable
	0.00%	0.00%		0.00%